

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on ~~Monday~~ ^{Wednesday} May 8, 2024 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:04 a.m. with the following members in attendance:

- Division 1:** Darren Cowie
- Division 2:** Dave Chudyk
- Division 3:** Larry Stasiuk
- Division 5:** Natalie Sullivan
- Division 6:** Trevor Martin

Division 4 council member Murray Cowie was absent.
Division 7 council member Sara Wilke was absent.

The following staff members were in attendance:
Acting Administrator: Lisa Ensor

AGENDA

2024-147

LARRY STASIUK - The agenda was reviewed by council and will be used as amended as a guideline for this meeting and that we approve the following changes:

Agenda Additions:

Bylaw 2024-03 – Boards and Committee Bylaw

Alsask Agenda:

Tree Pruning Quote

UNANIMOUSLY CARRIED

8:05 a.m. to 8:15 a.m. – Garry Hyland attended the meeting to discuss approach construction, culverts that need replacing, oil in buggy, Neil and Esther have completed their applicator license requirements, mapping of signs and culverts, shoulder pulls, dust control locations, tractor solenoid.

MINUTES

2024-148

DARREN COWIE - That we approve the minutes from the regular meeting of council held on April 8, 2024.

CARRIED

2024-149

DARREN COWIE - That we approve the minutes from the Special meeting of council held on April 19, 2024.

CARRIED

REPORTS

2024-150

NATALIE SULLIVAN – That the following board reports be acknowledged as received and be filed:

Division Reports
Kindersley Vet Board
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
Kindersley Library Board
West Central Municipal Government Committee (WCMGC)
North West Municipalities Association (NWMA)
Kindersley & District Plains Museum
RoaData Reports March 2024

CARRIED

FINANCIAL REPORTS

2024-151

LARRY STASIUK – That the statement of financial activities and bank reconciliations for April 2024 be approved as presented.

CARRIED

PCO REPORTS

2024-152

DARREN COWIE - That the Pest Control Officer reports for March 2024 be acknowledged as received and filed.

CARRIED

ALSASK WATER REPORTS

2024-153

DAVE CHUDYK - That the April 2024 Alsask Waterworks Reports be acknowledged as received and filed.

CARRIED

ADMINISTRATOR HOURS

2024-154

DAVE CHUDYK - That the Administrator's Hours for April 2024 be acknowledged as received and filed.

CARRIED

FOREMAN'S REPORT

2024-155

NATALIE SULLIVAN - That the Foreman's Report for April 2024 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-156 **LARRY STASIUK** – That we acknowledge receipt of the following correspondence and file for future reference:

SHA Analytical

Alsask water samples analysis printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
15-Apr-2024	0.77	0.91	0.23 (Regular)
30-Apr-2024	0.47	0.70	0.21 (Regular)

(acceptable results: Free Chlorine >1.0, Total Chlorine >.50, Turbidity <.10)

08-Apr-2024 SE 01-30-29W3 No detectable coliform or E. Coli
(acceptable results No orgs/100 ml)

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – April 9, 2024
Rural Dart – April 16, 2024
Rural Dart – April 23, 2024
Rural Sheaf – April 2024
Information Item – May 1, 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – April 11, 2024
Update – April 18, 2024
Update – April 25, 2024
Update – May 2, 2024

Ministry of Government Relations

April 2024

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment
4th Quarter Policing Report

CARRIED

MUNICIPAL FIRE SERVICE

2024-157 **DARREN COWIE** – That we table the discussion to the next meeting of council.

CARRIED

APPOINTMENT OF BYLAW ENFORCEMENT OFFICER

2024-158 **TREVOR MARTIN** – That the Council of the RM of Milton No. 292 appoint Paidan Hamoline as Bylaw Officer within the Rural Municipality of Milton No. 292 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990*, appointment term to be from May 1, 2024 to December 31, 2024.

CARRIED

COMMUNITY GRANT PAYMENT

2024-159 **DAVE CHUDYK** - That we approve payment to the following groups for the 2023-2024 Community Grant Program: Westcliffe Composite School - \$2,500.00 toward the breakfast program at the school.

CARRIED

DRILLING LICENCES

2024-160 **LARRY STASIUK** – That the following drilling licence be acknowledged as approved by council:
Novus Energy Inc.
08-35-29-28W3 File No. 24-51022

CARRIED

APPROACH SE 28-28-27 W3

2024-161 **DARREN COWIE** – That we install an approach at SE 28-28-27 W3 to access the dugout at the request of the landowner.

CARRIED

2024 ROAD CONSTRUCTION

2024-162 **TREVOR MARTIN** – That we rebuild the following roads in 2024:
RGE #3285 Along west side of 17 & 20-30-28 W3
Trail in to center of 20-30-28 W3.

CARRIED

RECESS

2024-163 **JAMES LOKEN** - That we recess the regular meeting of council at 8:45 a.m. for a public hearing to hear comments on proposed Discretionary Use Permit for the NW 19-28-27 W3

CARRIED

RESUME MEETING

2024-164 **DAVE CHUDYK** - That the regular meeting of council resume at 9:00 a.m.

CARRIED

IN-CAMERA

2024-165 **NATALIE SULLIVAN** – That we enter an in-camera session at 9:04 a.m. to discuss confidential human resources matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED



OUT OF CAMERA

2024-166 **DARREN COWIE** – That we conclude the in-camera session at 9:09 a.m. and that the regular meeting of council resume.

CARRIED

TAX PAYMENT - GRIFFON

2024-167 **TREVOR MARTIN** – That we accept the payment from Griffon Partners Operation Corp. received April 30, 2024 as payment in full for all outstanding tax amounts due.

CARRIED

INVOICE 8143

2024-168 **TREVOR MARTIN** – That we pay invoice 8143 in the amount of \$48,943.71 to Russell Q. Gregory Professional Corporation for the work completed to date on account number 442.

CARRIED

ISC ACCOUNT USAGE

2024-169 **TREVOR MARTIN** – That we do not allow staff to use the ISC account to perform title transfers for public transactions.

CARRIED

RESCIND RESOLUTION 2024-091

2024-170 **DARREN COWIE** – That we rescind resolution the following resolution: *“2024-091 DARREN COWIE – That we recommend the approval of the application to subdivide land within the NW 19-28-27W3, noting that the use is a permitted use in the municipality's AR-Agricultural Resource District, and a servicing agreement is not required. CARRIED”*

CARRIED

BYLAW 2024 02 – A BYLAW TO AMEND BYLAW 2018-06

2024-171 **LARRY STASIUK** – That Bylaw 2024-02 a bylaw to amend Bylaw 2018-06 be given first reading.

CARRIED

2024-172 **DAVE CHUDYK** – That Bylaw 2024-02 be given second reading.

CARRIED

2024-173 **DARREN COWIE** – That the third reading of Bylaw 2024-02 be permitted at this meeting.

CARRIED



2024-174 **NATALIE SULLIVAN** – That Bylaw 2024-02, a bylaw to amend Bylaw 2018-06 be given a third reading and adopted.

CARRIED

DISCRETIONARY USE APPLICATION NON-FARM USE – NW 19-28-27 W3

2024-175 **DARREN COWIE** – That having followed the Discretionary Use Public Notice procedures outlined in Bylaw 2017-08, and noting that all comments, written and verbal, were received and discussed at the Public Hearing held on May 8, 2024, that we approve the discretionary non-farm residential use listed in 7.2.2(a) of Bylaw 2017-08, and subsequently recommend approval of the subdivision application on NW 19-28-27 W3 and that a servicing agreement is not required.

CARRIED

CCA-SK CONSTRUCTION CODE AUTHORITY SERVICES AGREEMENT

2024-176 **NATALIE SULLIVAN** - That we sign the CCA-SK Construction Code Authority Services Agreement.

CARRIED

GOVERNMENT OF SASKATCHEWAN HIGHWAY CLEANUP PROGRAM

2024-177 **LARRY STASIUK** - That we notify local clubs of the Litter Cleanup Program on May 25, 2024.

CARRIED

SASKPOWER FILE #20421529

2024-178 **JAMES LOKEN** - That we acknowledge the notification of power line construction crossing Highway 7 with the RM of Milton No 292 and that we have no concerns or objections.

CARRIED

SASKPOWER REBUILD FILE #11956452/20409190

2024-179 **JAMES LOKEN** - That we acknowledge the SaskPower Rural Rebuild Program with no concerns.

CARRIED

SMHI WITHDRAW OF LANDS LIST

2024-180 **DAVE CHUDYK** - That we approve the 2024 Saskatchewan Municipal Hail Association Limited withdrawal list.

CARRIED

BUDGET MEETING

2024-181 **TREVOR MARTIN** - That we schedule the 2024 Budget meeting for June 19, 2024.

CARRIED



CHANGE OF NEXT MEETING DATE

2024-182 **TREVOR MARTIN** - That we change the next regular meeting of council scheduled for June 10, 2024 to June 5, 2024.

CARRIED

MUNICIPAL FEASIBILITY AWARD

2024-183 **JAMES LOKEN** - Table the discussion and award of the tender to the next meeting of council, directing the Administrator to approach the Village of Marengo and the RM of Antelope Park to ask if they want inclusion in the decision making.

CARRIED

APAS MEMBERSHIP

A recorded vote was requested by Reeve James Loken

2024-184 **TREVOR MARTIN** - That we opt-in to membership with APAS in 2024.

James Loken - Affirmative
Darren Cowie - Opposed
Dave Chudyk - Affirmative

Larry Stasiuk - Affirmative
Natalie Sullivan - Affirmative
Trevor Martin - Affirmative

CARRIED

BYLAW 2024-03 -BOARDS AND COMMITTEES BYLAW

2024-185 **TREVOR MARTIN** - That Bylaw 2024-03 A Bylaw to Establish Committees of the RM of Milton No. 292 be given first reading.

CARRIED

2024-186 **NATALIE SULLIVAN** - That Bylaw 2024-03 be given second reading.

CARRIED

2024-187 **DARREN COWIE** - That the third reading of Bylaw 2024-02 be permitted at this meeting.

CARRIED

2024-188 **DAVE CHUDYK** That Bylaw 2024-03 A Bylaw to Establish Committees of the RM of Milton No. 292 be given third reading and be adopted.

CARRIED

ALSASK SWIMMING POOL COMMITTEE TERMS OF REFERENCE

2024-189 **TREVOR MARTIN** - That the terms of reference for the Alsask Swimming Pool Committee, attached hereto and forming part of these minutes be approved as amended.

CARRIED

ALSASK SASK POWER STREET LIGHT SALVAGE

A recorded vote was requested by Reeve James Loken

2024-190 LARRY STASIUK - The we acknowledge notification of the intention of SaskPower to salvage streetlights that are not in use within Division 7, with no concerns.

James Loken - Affirmative
Darren Cowie - Affirmative
Dave Chudyk - Opposed

Larry Stasiuk - Affirmative
Natalie Sullivan - Affirmative
Trevor Martin - Affirmative

CARRIED

TREES

2024-191 JAMES LOKEN - That we table the discussion of tree trimming to the budget meeting.

CARRIED

ACCOUNTS


2024-192 JAMES LOKEN – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 14055 to 14091 in the amount of \$59,593.12 and EFT cheque numbers 990757 to 990782 in the amount of \$44,344.66 be approved for payment.

CARRIED

ADJOURN

2024-193 DAVE CHUDYK – That this meeting now adjourn at 10:05 a.m.

CARRIED



Reeve



Administrator

June 5, 2024 – 8:00 a.m. - Regular meeting of council

Rural Municipality of Milton No. 292
List of Accounts for Approval
Batch: 2024-00045 to 2024-00052

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
14055	2024-04-08	Loken, James	Indemnity2024-0	Councillor Indemnity & Mileage	1,997.78	1,997.78
14056	2024-04-08	Cowie, Darren	Indemnity'24-04	Councillor Indemnity & Mileage	264.80	264.80
14057	2024-04-08	Chudyk, David	Indemnity'24-04	Council Indemnity & Mileage	1,985.00	1,985.00
14058	2024-04-08	Stasiuk, Larry	Indemnity'24-04	Councillor Indemnity & Mileage	272.40	272.40
14059	2024-04-08	Sullivan, Natalie	Indemnity'24-04	Councillor Indemnity & Mileage	518.35	518.35
14060	2024-04-16	102053541 Saskatchewan Ltd.	WTP 2024-03	Alsask WTP Operator	898.80	898.80
14061	2024-04-16	Border Country Multiple 4-H Club	SkLotto2023-24	2023-24 Sask Lotteries Grant	217.00	217.00
14062	2024-04-16	Ensor, Lisa	ElectionTrainin	Election Training	345.00	
			VP_TO111D59	Stationery	47.71	392.71
14063	2024-04-16	Great Plains College	83210	Pesticide Applicator Course	1,584.00	1,584.00
14064	2024-04-16	Konica Minolta	9009888531	Copier Contract	211.80	211.80
14065	2024-04-16	Marengo Community Club	SK Lott 2023-24	2023-24 Sask Lotteries Grant	217.00	217.00
14066	2024-04-16	McDougall Gauley LLP	717381	Legal - Employee Matters	1,611.12	1,611.12
14067	2024-04-16	Rea, Candace	Traing Exp&Mil	Training in Saskatoon	356.66	356.66
14068	2024-04-16	R.M.A.A. of Saskatchewan	Convention 2024	RMAAS Registration - L Ensor	50.00	
			Convent 2024 Ma	RMAAS Registration - V May	50.00	100.00
14069	2024-05-08	101036026 Saskatchewan Ltd.	332	Fire Extinguisher Recharge	505.20	505.20
14070	2024-05-08	Air Liquide	77286516	Cylinder Refills	25.65	25.65
14071	2024-05-08	Auto Value	175707	Shop Supplies	14.20	
			178141	Shop Supplies	11.90	
			178140	Shop Supplies	147.49	173.59
14072	2024-05-08	B & T Mears Enterprises Inc.	1385	Tire Repair & Hydraulic Hoses	315.60	315.60
14073	2024-05-08	Clow, Tracy	2024-05-01	Janitorial Services May	535.00	535.00
14074	2024-05-08	Ensor, Lisa	Costco-Laptop	Laptop Computer	777.67	
			UofR Tuition	Local Government Authority cours	2,479.10	3,256.77
14075	2024-05-08	Enviroway Detergent Man Inc	IN074743	WTP Chemicals	1,227.92	
			CN010289	WTP Chemicals	-393.75	834.17
14076	2024-05-08	Information Services Corp				

Rural Municipality of Milton No. 292
List of Accounts for Approval
Batch: 2024-00045 to 2024-00052

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Stmt30Apr2024	Title Detail	30.00	30.00
14077	2024-05-08	John Deere Financial				
			3140074	Unit 87 parts	783.38	
			3153639	Repairs & Returns	613.26	1,396.64
14078	2024-05-08	Kindersley & District Co-op				
			393785	Cardlock Fuel - Monthly Stmt	13,957.27	
			3568	Sign Posts	221.74	14,179.01
14079	2024-05-08	Loraas Disposal North Ltd.				
			0000556739	Waste & Recycling-Shop&Alsask	2,201.87	2,201.87
14080	2024-05-08	May, Valerie				
			Walmart 02129	Office Supplies	15.24	15.24
14081	2024-05-08	McDougall Gauley LLP				
			719392	Legal - Employee Matters	1,668.68	1,668.68
14082	2024-05-08	MTM Energy Services Inc.				
			001-069805	WTP Supplies	825.98	825.98
14083	2024-05-08	Murlin Electronics				
			295900	Website Annual Hosting	771.73	771.73
14084	2024-05-08	Napa Auto Parts				
			352-031275	Shop Supply	145.38	145.38
14085	2024-05-08	RM of Antelope Park No. 322				
			2024-00013	Admin Salaries & Benefits - Apr	13,283.66	13,283.66
14086	2024-05-08	SARM				
			SARM818785	Office Supplies	14.41	
			SARM818865	Office Supplies	10.97	
			SARM818957	Office Supplies - Printer Returned	-655.69	
			ECO-573224	Pest Control Supplies	2,790.21	
			SARM818651-01	Office Supplies	18.40	2,178.30
14087	2024-05-08	SGI				
			718LAN 2024	Trailtech Trailer	242.94	242.94
14088	2024-05-08	Saskatchewan Health Authority				
			2195896	Sonmor Well Water Sample	23.00	
			3466550	Alsask Water Sample	23.00	
			1183264	Alsask Water Sample	23.00	
			3467773	Alsask Water Sample	23.00	92.00
14089	2024-05-08	Speedy Glass				
			8774-11538501	Grader Window - Unit 159	780.18	780.18
14090	2024-05-08	Town of Kindersley				
			24-25 Pound Ret	Animal Pound Services Retainer	5,000.00	5,000.00
14091	2024-05-08	Village of Marengo PO				
			605	Postage	23.46	
			607	Postage	52.97	
			608	Postage	21.42	
			610	Postage - Assessment Notices	34.61	
			608-01	Postage	11.83	
			613	Monthly Postage - April	321.05	
			609-01	Postage	42.77	508.11
					Total Computer Cheque:	59,593.12

Total Bank1: 59,593.12

Rural Municipality of Milton No. 292
List of Accounts for Approval
Batch: 2024-00045 to 2024-00052

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990757	2024-04-08	Cowie, Murray	Indemnity'23-13	Councillor Indemnity & Mileage	352.40	352.40
990758	2024-04-08	Martin, Trevor	Indemnity'24-04	Councillor Indemnity & Mileage	839.18	839.18
990759	2024-04-08	Wilke, Sara	Indemnity'24-03	Council Indemnity & Mileage	239.36	239.36
990760	2024-04-08	SaskTel	AWTP 2024-03	Alsask Water Plant	60.69	60.69
990761	2024-04-08	SaskTel	ASpr 2024-03	Alsask Springs Phone	204.71	204.71
990762	2024-04-08	SaskTel	Office 2024-03	Municipal Office Phones	307.37	307.37
990763	2024-04-30	MEPP	Remit2024Mar	Match Mar cont for G.Sonmor	443.00	443.00
990764	2024-04-30	Payroll - Scotia EFT	HylandG PP24-08 KleinC PP24-08 LokenC PP24-08 PakulakEPP24-08 WiebeCPP24-08	Salary, 30 Mar -12 Apr 2024 Wages, 30 Mar - 12 Apr 2024 Wages, 30 Mar -12 Apr 2024 Wages, 30 Mar -12 Apr 2024 Wages, 30 Mar -12 Apr 2024	2,072.58 2,010.89 1,501.70 1,616.37 2,119.86	9,321.40
990765	2024-04-15	SaskEnergy	Office 2024-03	Municipal Office	251.78	251.78
990766	2024-04-15	SaskEnergy	Pool2024-03	Alsask Pool	270.31	270.31
990767	2024-04-15	SaskEnergy	RMSHop 2024-03	RM Shop	290.66	290.66
990768	2024-04-15	SaskEnergy	AWTP 2024-03	Alsask Water Treatment Plant	422.66	422.66
990769	2024-04-15	SaskPower	SW32Well2024-03	Community Well SW32-29-27-3	44.59	44.59
990770	2024-04-15	SaskPower	AShop 2024-03	Alsask RM Shop	45.27	45.27
990771	2024-04-15	SaskPower	Pool 2024-03	Alsask Swimming Pool	160.29	160.29
990772	2024-04-15	SaskPower	Office 2024-03	Municipal Office	249.58	249.58
990773	2024-04-15	SaskPower	RMSHop 2024-02 RMSHop 2024-03	RM Shop RM Shop	-139.71 450.57	310.86
990774	2024-04-15	SaskPower	AWTP 2024-03	Alsask Water Treatment Plant	391.20	391.20
990775	2024-04-15	SaskPower	SprPH 2024-03	Alsask Springs Pump House	495.07	495.07
990776	2024-04-15	SaskPower	ASL 2024-03Marc	Alsask Street Lights	535.36	535.36
990777	2024-04-17	Payroll - Scotia EFT	KleinC PP24-08T	Direct Deposit to Savings	150.00	150.00
990778	2024-04-26	Payroll - Scotia EFT				

Rural Municipality of Milton No. 292
List of Accounts for Approval
Batch: 2024-00045 to 2024-00052

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			HylandG PP24-09	Salary, 13 - 26 Apr 2024	2,032.59	
			KleinC PP24-09	Wages, 13 - 26 Apr 2024	2,168.41	
			LokenC PP24-09	Wages, 13 - 26 Apr 2024	456.08	
			PakulakEPP24-09	Wages, 13 - 26 Apr 2024	1,878.15	
			WiebeCPP24-09	Wages, 13 - 26 Apr 2024	2,387.15	8,922.38
990779	2024-05-07	MEPP				
			Remit2024-04	Remittance Apr	7,090.84	7,090.84
990780	2024-05-07	Receiver General for Canada				
			RP0002_2024-04	Remittance RP0002 - Apr	239.22	239.22
990781	2024-05-07	Receiver General for Canada				
			RP0001_2024-04	Remittance RP0001 - Apr	12,498.26	12,498.26
990782	2024-05-07	SMHI				
			Remit 2024-04	Remittance - Monthly	208.22	208.22
					Total Computer Cheque:	<u>44,344.66</u>
					Total EFT:	<u>44,344.66</u>
					Grand Total:	<u><u>103,937.78</u></u>