

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday April 8th, 2024 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:01 a.m. with the following members in attendance:

- Division 1:** Darren Cowie
- Division 2:** Dave Chudyk
- Division 3:** Larry Stasiuk
- Division 4:** Murray Cowie
- Division 5:** Natalie Sullivan
- Division 6:** Trevor Martin
- Division 7:** Sara Wilke

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

AGENDA

- 2024-102** **NATALIE SULLIVAN** - The agenda was reviewed by council and will be used as amended as a guideline for this meeting and that we approve the following changes:
Agenda Additions:
RMAA Convention May 13 – 16th, 2024 Attendance
CARRIED

BYLAW ENFORCEMENT SERVICES

- 2024-103** **SARA WILKE** - That we hire B & B Enforcement Services to provide bylaw enforcement within the RM of Milton No. 292 boundaries.
CARRIED

ANIMAL POUND SERVICES

- 2024-104** **SARA WILKE** - That we sign the Animal Pound Services agreement with the Town of Kindersley to use their pound service commencing May 1st, 2024 for a period of one year, at a charge of \$100.00 per animal per day (up to three days) and a \$5,000.00 non-refundable retainer.
CARRIED

ALSASK SWIMMING POOL 2024 SEASON

- 2024-105** **NATALIE SULLIVAN** - That we invite residents to join in on a conversation with council to discuss the future of the Alsask Swimming Pool to gain public input, on April 16th, 2024 at 7 p.m., at the Alsask Recreation Center.

CARRIED

Handwritten signatures in black ink, appearing to be initials or names, located at the bottom right of the page.

PERMIT TO OPERATE WATERWORKS

2024-106 **SARA WILKE** - That we acknowledge the receipt of the permit to Operate a Waterworks for Alsask and that this permit came into effect April 1st, 2024 and will expire April 1st, 2026.

CARRIED

ALSASK WATER TREATMENT PLANT CONTRACT

2024-107 **TREVOR MARTIN** - That we enter into a contract for one year effective April 20th, 2024 with 102053541 Saskatchewan Ltd. to operate and maintain the Alsask water treatment plant, waterworks, and sewage works in the amount of \$30.00 per hour with an additional \$100.00 per month paid for Mr. Chiliak's certification.

CARRIED

REC CENTRE BOILER INSTALLATION INVOICE

2024-108 **TREVOR MARTIN** - That we pay the full amount of the invoice and the Alsask Community Club return \$14,000.00 to the RM of Milton No. 292 using their Community Grant Funds and other fundraising funds.

CARRIED

DAMAGED LORAAS CART

2024-109 **DARREN COWIE** - That we do not charge utility customer account #003 0001 for the cost of the damaged cart as the damage was no fault of their own.

CARRIED

VILLAGE OF MARENGO POST OFFICE

2024-110 **SARA WILKE** - That we agree to allow the Joint Administration Committee to make all decisions regarding the Village of Marengo Post Office.

CARRIED

CHANGE MEETING DATE

2024-111 **DARREN COWIE** - That the regular meeting of council scheduled for May 15th, 2024 be changed to May 8th, 2024.

CARRIED

MINUTES

202-012 **TREVOR MARTIN** - That we approve the minutes from the regular meeting of council held on March 11th, 2024

CARRIED



REPORTS

2024-113 **MURRAY COWIE** – That the following board reports be acknowledged as received and be filed:
Division Reports
Kindersley Vet Board
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
Kindersley Library Board
West Central Municipal Government Committee (WCMGC)
North West Municipalities Association (NWMA)
Kindersley & District Plains Museum
RoaData Reports March 2024

CARRIED

9:08 a.m. – Sara Wilke left the boardroom and did not return.

9:10 a.m. – Larry Stasiuk entered the boardroom

FINANCIAL REPORTS

2024-114 **LARRY STASIUK** – That the statement of financial and activities bank reconciliations for March 2024 be approved as presented.

CARRIED

ALSASK WATER REPORTS

2024-115 **DARREN COWIE** - That the February 2024 and March 2024 Alsask Water Waterworks Reports be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-116 **DARREN COWIE** – That we acknowledge receipt of the following correspondence and file for future reference:

SHA Analytical

Alsask water samples analysis printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
19-Mar-2024	0.67	0.80	0.26 (Regular)
25-Mar-2024	1.66	1.94	0.27
25-Mar-2024	0.41	0.57	0.30
26-Mar-2024	0.72	0.93	0.41
26-Mar-2024	1.24	1.51	0.33
03-Apr-2024	0.99	1.22	0.31 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

04-Mar-2024 Arsenic 9.3 ug/L Sask guideline <10 ug/L

04Mar-2024 Quarterly Trihalomethane 70.9 ug/L Sask guideline <100 ug/L



Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – March 19, 2024
Rural Dart – April 2, 2024
Rural Sheaf – March 2024
Rural Councillor - March 19, 2024
News Release – March 8, 2024
News Release – March 20, 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – March 7, 2024
Update – March 14, 2024
Update – March 21, 2024
Update – April 4, 2024

Ministry of Government Relations

March 2024

Rebecca (Becky) Carr

Division 6 Letter

Sheila Keisig

President Letter

Great Plains College

Customer Appreciation Breakfast

CARRIED

RESCIND RESOLUTION 2023-326

2024-117

MURRAY COWIE – That we rescind the following resolution:

“POWERLINE INSTALLATION - PURCHASE RIGHT OF WAY

2023-326

TREVOR MARTIN – That we purchase land from the registered landowners on the following properties to increase the right of way from 66 feet to 100 feet to allow for future road construction and the installation of power poles at an appropriate distance from the road top:

SE 28-29-27W3

NE 28-29-27W3

SW 27-29-27W3

NW 27-29-27W3

**CARRIED”
CARRIED**

MUNICIPAL FIRE PROTECTION

2024-118 **TREVOR MARTIN** – That we table the discussion to next regular meeting of council.

CARRIED

2024 EDUCATION PROPERTY TAX MILL RATES

2024-119 **JAMES LOKEN** - That we acknowledge the 2024 confirmed education property tax mill rates as received by the Ministry of Government Relations:

Agricultural	1.42 mills
Residential	4.54 mills
Commercial/Industrial	6.86 mills
Resource	9.88 mills

CARRIED

UNDERGROUND POWER SERVICE – FILE #20421077

2024-120 **NATALIE SULLIVAN** – That we allow for the installation of underground power service to 15-12-30-28W3.

CARRIED

HAYING TENDER ADVERTISEMENT

2024-121 **TREVOR MARTIN** – That we advertise for tender the haying of the following locations; tenders to close June 6th, 2024:
NE 31-27-28W3 located within the RM of Chesterfield No. 261
Old golf course area within the NE 10-28-29W3
Parcel A Plan 61S15853 within the NE & SE 03-28-29W3

CARRIED

9:45 a.m. – 10:00 a.m. Garry Hyland attended the meeting to discuss windshields in 3 vehicles, picking rocks on highway 317, MuniTraxx logging info, JorAnn Safety, CSA approved confinement/cribbing box, and water services.

SAFETY PROGRAM - JORANN SAFETY

2024-122 **TREVOR MARTIN** – That we enter into a contract with JorAnn Safety to provide the RM of Milton No. 292 with Health & Safety Programming at a maximum cost of \$2,500.00 for the first year of service.

CARRIED

IN-CAMERA

2024-123 **JAMES LOKEN** – That we enter an in-camera session at 10:05 a.m. to discuss confidential legal matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED



OUT OF CAMERA

2024-124 **TREVOR MARTIN** – That we conclude the in-camera session at 10:30 a.m. and that the regular meeting of council resume.

CARRIED

FILE 12-22-273

2024-125 **DAVE CHUDYK** – That having discussed the correspondence presented by Acting Administrator Lisa Ensor and the municipality's solicitor on April 5th, 2024 that we authorize the municipality's solicitor to wait for a decision and refrain from further negotiations at this time.

CARRIED

DUST CONTROL POLICY

2024-126 **LARRY STASIUK** – That the Dust Control Policy attached hereto and forming part of these minutes be approved effective April 8th, 2024 and that it replaces the Dust Control Policy adopted on April 13th, 2016.

CARRIED

DUST CONTROL

2024-127 **LARRY STASIUK** – That we hire NSC to provide dust control within the RM of Milton No. 292 for 2024 at a quoted rate of \$0.216/litre to supply and apply.

CARRIED

PEST CONTROL CONTRACTOR

2024-128 **DAVE CHUDYK** – That we hire Payton Materi as Pest Control Contractor within the RM of Milton No. 292 effective May 1st, 2024, at an hourly rate of \$24.00 to \$28.00 and mileage rate of \$0.68/km.

CARRIED

REVIEW BYLAW 2017-06

2024-129 **DAVE CHUDYK** – That Bylaw 2024-01 a bylaw to amend Bylaw 2017-06 be given a first reading.

CARRIED

2024-130 **DAVE CHUDYK** – That Bylaw 2024-01 be given second reading.

CARRIED

2024-131 **LARRY STASIUK** – That the third reading of Bylaw 2024-01 be permitted at this meeting.

CARRIED



2024-132 **TREVOR MARTIN** – That Bylaw 2024-01, a bylaw to amend Bylaw 2017-06 be given a third reading and adopted.

CARRIED

RMAA 2024 CONVENTION

2024-133 **NATALIE SULLIVAN** – That we allow Valerie May to attend the RMAA Convention in Regina from May 13th-16th, 2024.

CARRIED

ACCOUNTS

2024-134 **NATALIE SULLIVAN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 14017 to 14054 in the amount of \$87,446.57 and EFT cheque numbers 990735 to 990756 in the amount of \$32,258.57 be approved for payment.

CARRIED

ADJOURN

2024-135 **DAVE CHUDYK** – That this meeting now adjourn at 11:21 a.m.

CARRIED



Reeve



Administrator

May 8th, 2024 – 8:00 a.m. - Regular meeting of council



Rural Municipality of Milton No. 292
List of Accounts for Approval
 Batch: 2024-00034 to 2024-00042

Date Printed
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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14017	2024-03-11	Loken, James Indemnity'24-03	Councillor Indemnity & Mileage	549.03	549.03
14018	2024-03-11	Cowie, Darren Indemnity'24-03	Councillor Indemnity & Mileage	376.13	376.13
14019	2024-03-11	Chudyk, David Indemnity'24-03	Council Indemnity & Mileage	285.20	285.20
14020	2024-03-11	Stasiuk, Larry Indemnity'24-03	Councillor Indemnity & Mileage	344.30	344.30
14021	2024-04-08	102053541 Saskatchewan Ltd. WTP 2024-02	Alsask WTP Operator	457.80	457.80
14022	2024-04-08	Air Liquide 77149343	Cylinder Refills	26.49	26.49
14023	2024-04-08	Alsask Community Club SaskLott2023-24	2023-24SaskLotteriesComGrant	217.00	217.00
14024	2024-04-08	Alsask Drop Inn Club SkLotto2023-24	2023-24 Sask Lotteries Grant Proc	217.00	217.00
14025	2024-04-08	Auto Value 173552	Shop Supplies, Coolant, Grease	275.13	275.13
14026	2024-04-08	Clow, Tracy 2024-04-01	Janitorial Services Apr	535.00	535.00
14027	2024-04-08	Canadian National Railway 9500261312 9500261314	Sewer Line Cross Alsask Pipeline Encroach Alsask	63.00 31.50	94.50
14028	2024-04-08	Ensor, Lisa FiveGuys ConvMe Convention Mile	Convention Meals Convention Mileage - Regina	45.65 675.00	720.65
14029	2024-04-08	Eston Sheet Metal (1981) Ltd. 32119	Alsask Rec Center Heaters	16,527.90	16,527.90
14030	2024-04-08	John Deere Financial WO440435	2014 JD 6140M Green Light Servis	7,581.69	7,581.69
14031	2024-04-08	Kindersley & District Co-op 391518	Cardlock Fuel - Monthly Stmt	4,047.20	4,047.20
14032	2024-04-08	Kindersley Library Board Grant 2024	Grant Funding (per capita)	2,739.00	2,739.00
14033	2024-04-08	Kryptonite Truck & Trailer Repair 00529	Inspection - 2004 International	294.00	294.00
14034	2024-04-08	Loraas Disposal North Ltd. 0000556024	Waste & Recycling-Shop&Alsask	2,182.93	2,182.93
14035	2024-04-08	May, Valerie Walmart Kcup dr	Office Supplies	35.95	35.95
14036	2024-04-08	Minister of Finance Issued Minister of Finance Highway Rd Sign	Highway 7 & 317 Road Signs	6,600.34	6,600.34
14037	2024-04-08	Munisight Ltd. Issued Catalis PWE 308314585	Mass Notification Mar'24 - Feb'25	4,699.74	4,699.74
14038	2024-04-08	MuniSoft			

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			2024/25-00277	IT Services Premium	254.19	
			2024/25-00444	MuniSoft Required Staff Training	1,923.07	
			2024/25-00451	MuniSoft USB Drive	263.93	
			2024/25-00640	MuniSoft Software	254.19	2,695.38
14039	2024-04-08	O K Marking Devices Ltd.				
		123442		CHQ/EFT Stamp	59.97	59.97
14040	2024-04-08	Oyen & District Health Care Foundatio				
		Donation 2024		In memory of Cheryle Schroder	250.00	250.00
14041	2024-04-08	ProLine Locators Ltd.				
		49065		Line Locating Water break	1,100.40	1,100.40
14042	2024-04-08	Rea, Candace				
		CdnTire20240316		Microwave & Water Jugs	129.09	129.09
14043	2024-04-08	Rempel Engineering & Management Lt				
		22658		Preliminary Design & Draft	4,725.00	4,725.00
14044	2024-04-08	RM of Chesterfield No. 261				
		2024-00055		Pest Control Contract	1,182.59	1,182.59
14045	2024-04-08	RM of Antelope Park No. 322				
		2024-00011		Admin Salaries & Benefits - Mar	18,375.09	18,375.09
14046	2024-04-08	Royal Flush Vac Services				
		95		Hydrovac for daylighting	3,994.89	3,994.89
14047	2024-04-08	SARM				
		BEN129721		2024 Premiums for Benefit Adj	-3,924.91	
		SARM818382		Office Supplies	4.09	
		SARM818371		Oil & Filters	1,895.09	
		SARM818348		Grader parts	690.96	
		SARM818374		Finning - Filter	132.40	
		SARM818551		Office Supplies - Printer	655.69	
		SARM818552		Office Supplies	477.43	
		SARM818606		Office Supplies	144.23	
		SARM818608		Office Supplies	-34.84	
		SARM818651		Office Supplies	56.71	
		CONV23-2923		Convention Food & Beverage Fee	499.50	
		BEN129007		2023 Premiums Adj Sonmor	-102.83	
		PSIP24292-3		Property & Equipment Insurance	-95.97	397.55
14048	2024-04-08	ScotiaBank Visa				
		Stmnt2023-03		Hotels & Shared Meal at Conventi	2,688.59	2,688.59
14049	2024-04-08	SGL				
		596GDL - 2024		1968 Homebuilt Trailer	76.52	76.52
14050	2024-04-08	Shermco Industries Inc.				
		INV00-037307		Line locate Alsask Springs	105.00	105.00
14051	2024-04-08	Saskatchewan Health Authority				
		1182207		Alsask Water Sample	23.00	
		3464929		Alsask Water Sample	23.00	
		3465381		Alsask Water Sample	23.00	
		3465383		Alsask Water Sample	23.00	
		3465639		Alsask Water Sample	23.00	115.00
14052	2024-04-08	Speedy Glass				
		8774-417891		2015 Dodge Truck Windshield	497.82	
		8774-417881		2011 Ford F250 Windshield	989.27	
		8774-1153657		2005 Ford F250 Windshield	677.07	2,164.16
14053	2024-04-08	Saskatchewan Research Council				

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		1253225	Haloacetic Acid Test	266.18	266.18
14054	2024-04-08	Village of Marengo PO			
		600	Postage	11.73	
		602	Postage	32.59	
		603	Postage	16.30	
		Postage 2024-03	Postage	75.45	
		606	Postage	8.11	
		SKLotto2023-24	Postage - SK Lottery Com Grant	170.00	314.18
			Total Computer Cheque:		87,446.57
				Total Bank1:	87,446.57



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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
990735	2024-03-08	SaskTel AWTP 2024-02	Alsask Water Plant	60.69	60.69
990736	2024-03-08	SaskTel ASpr 2024-02	Alsask Springs Phone	204.71	204.71
990737	2024-03-08	SaskTel Office 2024-02	Municipal Office Phones	307.37	307.37
990737B	2024-03-12	Cowie, Murray Indemnity'24-03	Councillor Indemnity & Mileage	272.40	272.40
990737C	2024-03-12	Martin, Trevor Indemnity'24-03	Councillor Indemnity & Mileage	272.40	272.40
990738	2024-03-13	SaskPower AShop 2024-02	Alsask RM Shop	45.60	45.60
990739	2024-03-14	SaskPower SW32Well2024-02	Community Well SW32-29-27-3	43.24	43.24
990740	2024-03-14	SaskPower Office 2024-02	Municipal Office	180.78	180.78
990741	2024-03-14	SaskPower Pool 2024-02	Alsask Swimming Pool	182.58	182.58
990742	2024-03-14	SaskPower AWTP 2024-02	Alsask Water Treatment Plant	441.87	441.87
990743	2024-03-14	SaskPower SprPH 2024-02	Alsask Springs Pump House	519.06	519.06
990744	2024-03-14	SaskPower ASL 2024-03	Alsask Street Lights	535.36	535.36
990745	2024-03-15	Payroll - Scotia EFT HylandG PP24-06 LokenC PP24-06 WiebeCPP24-06	Salary, 02 Mar -15 Mar 2024 Wages, 02 - 15 Mar 2024 Wages, 02 - 15 Mar 2024	2,226.63 1,263.06 2,148.04	5,637.73
990746	2024-03-18	SaskEnergy Pool2024-02	Alsask Pool	241.01	241.01
990747	2024-03-18	SaskEnergy Office 2024-02	Municipal Office	247.99	247.99
990748	2024-03-18	SaskEnergy RMSshop 2024-02	RM Shop	277.37	277.37
990749	2024-03-18	SaskEnergy AWTP 2024-02	Alsask Water Treatment Plant	416.02	416.02
990750	2024-03-28	Payroll - Scotia EFT HylandG PP24-07 LokenC PP24-07 WiebeCPP24-07	Salary, 16 Mar -29 Mar 2024 Wages, 16 Mar -29 Mar 2024 Wages, 16 Mar -29 Mar 2024	2,226.62 1,494.87 2,337.88	6,059.37
990751	2024-04-03	SaskPower JSprInv2024MAR	Jeffries Spring 08Dec2023-11Mar24	182.55	182.55
990752	2024-04-03	SaskTel ALPool2024-03	Pool Phone	156.55	156.55
990753	2024-04-05	MEPP Remit2024-03	Remittance Mar	6,136.66	6,136.66
990754	2024-04-05	Minister of Finance Remit 2024-03	EPT Remittance - Monthly	438.99	438.99

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990755	2024-04-05	Receiver General for Canada	RP0002_2024-03	Remittance RP0002 - Mar	38.68	38.68
990756	2024-04-05	Receiver General for Canada	RP0001 2024-03	Remittance RP0001 - Mar	9,359.59	9,359.59
					Total EFT:	<u>32,258.57</u>
					Grand Total:	<u>119,705.14</u>

WHL

TRANSPORTATION SERVICES

DUST CONTROL

Dust control is applied at the request of the ratepayer or resident.

Coordination and application is as follows:

Product	To be determined by council before application each year
Supplier	To be determined by council before application each year
Eligibility	All <i>Occupied Residential Sites</i> located on a municipal road within the boundaries of the RM of Milton No. 292
Coverage	200 metres x 8 metres
Non-Residential Sites	Dust control requests for non-residential sites must be presented to Council for approval
Cost	The ratepayer is responsible for the cost of applying the product
Site Preparation	The RM is responsible for site preparation
Billing	Once we receive the final invoice from the provider, ratepayers will be invoiced for the cost of the product and application. Invoice is due within 30 days of invoice date or any outstanding amount will be added to the tax roll by resolution of council and will form part of the taxes.
Non-Landowner	Dust control product ordered by a resident who is not a landowner within the municipality must be pre-paid prior to application.
Construction Areas	Upon completion of a construction project the RM may, upon request, provide at no cost one application of dust control at the coverage rate as identified above to any occupied residential site affected by construction. The timing of the application will be made at Council's discretion.