

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday, November 13th, 2023 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:04 a.m. with the following members in attendance:

Division 1: Darren Cowie

Division 2: Dave Chudyk

Division 3: Larry Stasiuk

Division 4: Murray Cowie

Division 5: Natalie Sullivan

Division 6: Trevor Martin

Division 7: Sara Wilke

The following staff members were in attendance:

Administrator: Robin Busby

Assistant Administrator: Candace Rea

AGENDA

2023-392

SARA WILKE – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions:

Reports - West Central Municipal Government Committee (WCMGC) - Annual General Meeting - November 23 - Draft Agenda

2024 Fidelity Bond

Invoice 2168 from Stasiuk Land & Oil

Enabling Accessibility Fund (EAF) - Funding Agreement

Correspondence - Agricultural Producers Association of Saskatchewan (APAS) - Update - November 9, 2023

Correspondence - Agricultural Producers Association of Saskatchewan (APAS) - Annual General Meeting Invitation - December 5-6 Regina

Agenda Deletions:

Alsask Water Treatment Plant Report - September 2023

ICIP Grant - Proposal for Engineering Services

CARRIED

UNANIMOUSLY

RESCIND RESOLUTION 2023-390

2023-393

DARREN COWIE – That we rescind the following resolution:

"2023-390 DAVE CHUDYK – That we authorize Calvin Klein to work through the 2023-2024 winter season for the municipality; Mr. Klein is authorized to work 4 days a week, 8 hours per day. CARRIED"

CARRIED



MINUTES

2023-394 **LARRY STASIUK** – That the minutes from the regular meeting of council held on October 16th, 2023 be approved as circulated.
CARRIED

2023-395 **NATALIE SULLIVAN** – That the minutes from the special meeting of council held on October 26th, 2023 be approved as amended.
CARRIED

REPORTS

2023-396 **SARA WILKE** – That the following board reports be acknowledged as received and be filed:
Division Reports
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
Wheatland Regional Library Board – AGM October 21st, 2023
SARM – Midterm Convention – Regina – November 8th-9th, 2023
Roadata Reports – October 2023
Weed Report - 2023
Foreman Report – October 2023
Alsask Water Treatment Plant Report – October 2023
CARRIED

FOREMAN'S REPORT

2023-397 **DARREN COWIE** – That the Foreman's report dated November 9th, 2023 be acknowledged as received and filed.
CARRIED

ALSASK WATERWORKS REPORT

2023-398 **TREVOR MARTIN** – That the Alsask Waterworks Report for October 2023 be acknowledged as received and filed.
CARRIED

ADMINISTRATOR'S REPORT

2023-399 **DARREN COWIE** – That the Administrator's report dated November 13th, 2023 be acknowledged as received and filed.
CARRIED



FINANCIAL REPORTS

2023-400 **MURRAY COWIE** – That the statement of financial activities and bank reconciliations for October 2023 be approved as presented.

CARRIED

CORRESPONDENCE

2023-401 **LARRY STASIUK** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
17-Oct-2023	0.64	0.89	0.21 (Regular)
31-Oct-2023	0.11	0.37	0.28 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

19-Oct-2023 – SE 01-30-29W3 7 Total Coliform, absent E. Coli

25-Oct-2023 – SE 01-30-29W3 46 Total Coliform, absent E. Coli

03-Nov-2023 SE 01-30-29W3 No Detectable Coliform or E. Coli

30-Oct-2023 – Arsenic 10 ug/L Sask guideline <10 ug/L

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – October 17, 2023

Rural Dart – October 24, 2023

Rural Dart – October 31, 2023

News Release – Saskatchewan Broadband Action Committee (SBAC)

News Release – SARM Trip to Ottawa

Rural Sheaf – October 2023

Ministry of Government Relations

October 2023 Municipalities Today

Agricultural Producers Association of Saskatchewan (APAS)

Update – October 19, 2023

Update – November 2, 2023

Update – November 9, 2023

Annual General Meeting Invitation – December 5-6 - Regina

CARRIED

Handwritten initials in blue ink, possibly "AL" and "RB".

BYLAW 2023-03

2023-402

NATALIE SULLIVAN – That Bylaw 2023-03, a bylaw for regulating traffic upon the public streets, easements, and public property within Division 7, be given first reading.

CARRIED

2023-403

DARREN COWIE – That Bylaw 2023-03 be given second reading.

CARRIED

2023-404

SARA WILKE – That the third reading of Bylaw 2023-03 be permitted at this meeting.

**CARRIED
UNANIMOUSLY**

2023-405

DARREN COWIE – That Bylaw 2023-03, a bylaw for regulating traffic upon the public streets, easements, and public property within Division 7, be given third reading and be adopted.

CARRIED

8:51 a.m. to 9:06 a.m. – Garry Hyland attended the meeting to discuss water sources, grader repairs, snow removal equipment, Alsask sewer line repair, rock picking, signs, trees in Alsask, upcoming snow season, and road construction.

2023-2024 COMMUNITY GRANT PROGRAM - CAPITAL PROJECT

2023-406

SARA WILKE – That we table further discussion regarding the Community Grant Program capital project for 2023-2024 until the December 2023 meeting of council.

CARRIED

RESIGNATION OF ADMINISTRATOR

2023-407

MURRAY COWIE – That we acknowledge the resignation of Administrator Robin Busby received by the Joint Administration Board on October 24th, 2023; with Ms. Busby's last day of work to be no later than January 31st, 2024.

CARRIED

IN-CAMERA

2023-408

LARRY STASIUK – That we enter an in-camera session at 9:10 a.m. to discuss confidential legal matters pursuant to Section 120 subsection 2(a) of *The Municipalities Act*.

CARRIED

Assistant Administrator Candace Rea left the boardroom at 9:10 a.m.

Assistant Administrator Candace Rea returned to the boardroom at 9:20 a.m.

OUT OF CAMERA

2023-409

TREVOR MARTIN – That we conclude the in-camera session at 9:20 a.m. and that the regular meeting of council resume.

CARRIED

FILE 21-22-273

2023-410

DAVE CHUDYK – That the information provided by Administrator Robin Busby has been reviewed and discussed and there will be no change to the Payment of Health and Dental Premiums Disability Leave policy.

CARRIED

INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) - ULTIMATE RECIPIENT AGREEMENT

2023-411

SARA WILKE – That we instruct the Administrator to review and enter into an Ultimate Recipient Agreement with the Government of Canada and the Government of Saskatchewan for the Investment in Canada Infrastructure Program (ICIP) to install new distribution pumps and a new standby pump at the Alsask Water Treatment Plant, the removal of the creosote timbers in the raw water cistern, and the installation of a precast manhole cistern within the existing raw water cistern at the Alsask Springs raw water supply location at a total project cost of \$375,489.00 with the following funding percentages:

Government of Canada	40.00%
Province of Saskatchewan	33.33%
Rural Municipality of Milton No. 292	26.67%

CARRIED

REQUEST FOR PROPOSALS - PRAIRIE WINDS EMERGENCY RESPONSE PLANS AND TRAINING

2023-412

DAVE CHUDYK – That after review and deliberation of the proposals received, that we recommend to the Rural Municipality of Antelope Park No. 322 that they select Bolt From the Blue Management for the completion of the Prairie Winds Emergency Response Plans and Training.

CARRIED

Handwritten initials: J.S. and RB

INDUSTRIAL VEGETATION COURSE - C. LOKEN

2023-413 **DARREN COWIE** – That we enroll Cory Loken in the Industrial Vegetation online recertification course offered by Saskatchewan Polytechnic with the municipality to pay all costs.

CARRIED

AMENDED SNOW REMOVAL PRIORITY MAP

2023-414 **MURRAY COWIE** – That we approve the amended snow removal priority map as presented by the Administrator and that the approved map be attached to the snow removal policy passed by council on December 14th, 2022.

CARRIED

BYLAW 2023-04

2023-415 **NATALIE SULLIVAN** – That Bylaw 2023-04, a bylaw to amend Bylaw 2022-02, be given first reading.

CARRIED

2023-416 **SARA WILKE** – That Bylaw 2023-04 be given second reading.

CARRIED

2023-417 **DARREN COWIE** – That the third reading of Bylaw 2023-04 be permitted at this meeting.

CARRIED

2023-418 **DAVE CHUDYK** – That Bylaw 2023-04, a bylaw to amend Bylaw 2022-02, be given third reading and be adopted.

CARRIED

SARM PROPERTY INSURANCE SELF-INSURANCE PROGRAM

2023-419 **DAVE CHUDYK** – That upon review of the municipality's SARM Property Self-Insurance policy, that we make the following changes effective January 1st, 2024:

Brick School – Lot 4-5 Block 11 Plan 82S05395

Increase value from \$60,165 to \$120,000

Marengo RM Shop – Lot 26-28 Block 4 Plan 61S14089 - Contents

Increase value from \$75,000 to \$90,000

Pump House – Water Pump House and Office Building – Lot 4-5 Block 4 Plan G68

Increase value from \$14,319 to \$30,000

Storage Shed – Lot 12-13 Block 4 Plan G498

Increase value from \$4,494 to \$10,000

2009 Ridge Mulcher TD2000 – Serial 2015608
Remove from policy
2016 AMD 12' Hyd Angle Dozer – Serial 171544-01-01
Increase value from \$22,000 to \$30,000
2016 John Deere Z950M Zero Turn Mower – Serial 692997
Increase value from \$15,000 to \$20,000
2017 Schulte XH-1500 Mower Serial C30810425702
Increase value from \$30,000 to \$60,000
2018 Schulte FLX-1510 Sidearm – Serial A10510538804
Increase value from \$20,000 to \$40,000
2020 Schulte XH1500 Mower Serial C30821185001
Increase value from \$35,000 to \$60,000
2021 Caterpillar 150 15A– Serial CAT00150TEB500604
Increase value from \$427,710 to \$600,000
2022 Kubota ZG300-3 – Serial KBGGBF0VNGEE0077
Increase value from \$15,826 to \$20,000
2023 John Deere 870GP – Serial 1DW870GPHPF717412
Increase value from \$596,000 to \$650,000
2023 Caterpillar 150JOY-BR – Serial CAT00150VEB501159
Increase value from \$570,520 to \$600,000
2023 Schulte XH1500 S5 – Serial C35020311212
Increase value from \$52,360 to \$60,000
2023 Schulte FLX-1510 Flex Arm – Serial A10522083103
Increase value from \$34,570 to \$40,000

CARRIED

OUTSTANDING CUSTOM WORK

2023-420 **DARREN COWIE** – That we instruct the Administrator to transfer the outstanding \$459.97 in custom work fees for dust control on account STA001 to roll 812 000.

CARRIED

RESCIND RESOLUTION 2023-380

2023-421 **DAVE CHUDYK** – That we rescind the following resolution:
"2023-380 DAVE CHUDYK – That we contract Eston Sheet Metal to provide and install the Viessmann Vitodens 200 BTU boiler at a quoted cost of \$12,670 plus applicable taxes. CARRIED"

CARRIED

ALSASK SWIMMING POOL - POOL WATER BOILER

2023-422 **NATALIE SULLIVAN** – That we table the discussion regarding the pool boiler until the February 2024 meeting of council.

CARRIED



RESCIND RESOLUTION 2023-350

2023-423 **TREVOR MARTIN** – That we rescind the following resolution:
"2023-350 TREVOR MARTIN – That we agree to a 50% cost share with FCR Holdings Ltd. for the installation and all associated works of a Y joint installation and sewer service line cleanout in the sewer service line that runs within Lot 3 and Lot 4 Block 4 Plan G68, and that if the Y installation does not resolve the blockage in the line, that we further agree to continue the 50% cost share for the installation of a new sewer service line and all associated works including sidewalk and road repairs for Lot 3 Block 4 Plan G68, noting that the council is agreeing to the cost share with FCR Holdings Ltd. as the service line enters the municipality's property within Lot 4 Block 4 Plan G68. CARRIED"

CARRIED

OUTSTANDING WATER AND SEWER ARREARS

2023-424 **SARA WILKE** – That the arrears on the following outstanding water and sewer accounts be added to the municipal tax roll, once the required notice by registered letters have been issued to all property owners and occupants with a deadline of December 22nd, 2023 for payment:

Account 0142 0001 in the amount of \$568.91 to roll number 1217 000

CARRIED

CONSOLIDATION OF LOTS

2023-425 **LARRY STASIUK** – That we approve the consolidation application of Lots 15-16 Block 4 Plan G68 into one titled lot through Information Services Corporation.

CARRIED

IN-CAMERA

2023-426 **JAMES LOKEN** – That we enter an in-camera session at 10:32 a.m. to discuss confidential legal and human resource matters pursuant to Section 120 subsection 2(a) of *The Municipalities Act*.

CARRIED

10:32 a.m. – Assistant Administrator Candace Rea left the boardroom.

10:37 a.m. – Administrator Robin Busby left the boardroom.

10:45 a.m. - Robin Busby returned to the boardroom.

10:45 a.m. - Candace Rea returned to the boardroom.

OUT OF CAMERA

2023-427 NATALIE SULLIVAN – That we conclude the in-camera session at 10:45 a.m. and that the regular meeting of council resume.
CARRIED

FIDELITY BOND

2023-428 JAMES LOKEN – That we table further discussion regarding the 2024 fidelity bond until the December 2023 meeting of council.
CARRIED

MONEY & SECURITIES COVERAGE

2023-429 SARA WILKE – That we increase the Money & Securities coverage offered through the SARM Fidelity Bond program from \$20,000.00 to \$25,000 effective January 1st, 2024 with a premium of \$260 per year.
CARRIED

ENABLING ACCESSIBILITY FUND (EAF) - FUNDING AGREEMENT

2023-430 TREVOR MARTIN – That we instruct the Administrator to review and enter into a funding Agreement with the Government of Canada and the Enabling Accessibility Fund (EAF) to install new accessible exterior and interior doors and a new cement ramp; total project costs estimated by using the online calculator provided with the grant application of \$107,346.66. The Government of Canada to provide 80% of funding with the RM of Milton No. 292, the RM of Antelope Park No. 322 and the Village of Marengo to pay for the remaining 20% as per the Joint Administration Agreement.
CARRIED

10:48 a.m. – Council member Larry Stasiuk declared a conflict as he is the owner of Stasiuk Land & Oil Ltd.

PAYMENT OF INVOICES - STASIUK LAND & OIL

2023-431 TREVOR MARTIN – That we pay the following invoices to Stasiuk Land & Oil:
Invoice 2168
Removal of trees in road allowance
\$1,260.00

CARRIED

ACCOUNTS

2023-432

MURRAY COWIE – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 13802 to 13837 in the amount of \$80,564.61, online banking 25Oct2023EFT in the amount of \$6,628.19, and EFT cheque numbers 990604 to 990635 in the amount of \$66,291.93 be approved for payment.

CARRIED

ADJOURN

2023-433

LARRY STASIUK – That this meeting now adjourn at 11:02 a.m.

CARRIED



Reeve



Administrator

December 11th, 2023 – 8:00 a.m. - Regular meeting of council