

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday April 17th, 2023 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:00 a.m. with the following members in attendance:

Division 1: Darren Cowie

Division 2: VACANT

Division 4: Murray Cowie

Division 5: Natalie Sullivan

Division 6: Trevor Martin

Division 7: Sara Wilke

Division 3 council member Larry Stasiuk was absent.

The following staff members were in attendance:

Administrator: Robin Busby

Two guests were in attendance.

AGENDA

2023-113 **SARA WILKE** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Delegation Additions:

9:30 a.m. - Sue Johnson

Agenda Additions:

Invoice - Stasiuk Land & Oil

Municipal Office Signage

Correspondence Additions:

Ministry of Government Relations - April 2023 Municipalities Today

CARRIED

UNANIMOUSLY

MINUTES

2023-114 **NATALIE SULLIVAN** – That the minutes from the regular meeting of council held on March 27th, 2023 be approved as circulated.

CARRIED

REPORTS

2023-115 **SARA WILKE** – That the following board reports be acknowledged as received and be filed:

Division Reports

Kindersley & District Plains Museum

Highway 317 Project Committee

RM Shop Construction Committee

CARRIED



FOREMAN'S REPORT

2023-116 **DARREN COWIE**– That the Foreman's report dated April 13th, 2023 be acknowledged as received and filed.

CARRIED

ALSASK WATER REPORTS

2023-117 **NATALIE SULLIVAN** – That the March 2023 Alsask Water Waterworks Report and the Alsask Waterworks Inspection Reports received from the Water Security Agency on March 27th, 2023 be acknowledged as received and filed.

CARRIED

ADMINISTRATOR'S REPORT

2023-118 **DARREN COWIE** – That the Administrator's report dated April 13th, 2023 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2023-119 **MURRAY COWIE** – That the statement of financial activities and bank reconciliations for March 2023 be approved as presented.

CARRIED

CORRESPONDENCE

2023-120 **MURRAY COWIE** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
04-Apr-2023	0.21	0.51	0.49 (Regular)
04-Apr-2023	0.22	0.51	0.47 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity<.30, Total Chlorine any amount)

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – March 28, 2023

Weekly Policy Bulletin – April 4, 2023

Rural Sheaf – March 2023

News Release – Response to Provincial Budget

Information – RCMP Policing Costs and Per Capita Rates

Ministry of Government Relations

2023-2024 Municipal Revenue Sharing Allocation

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment

Community Meeting Presentation Jan-Mar 2023 Policing Report

Saskatchewan Municipal Hail Insurance
2022 Annual Report

Eatonia Oasis Living Inc.
Thank you for your contribution

CARRIED

2023 EDUCATION PROPERTY TAX MILL RATES

2023-121 **NATALIE SULLIVAN** – That we acknowledge the 2023 confirmed education property tax mill rates as received by the Ministry of Government Relations:

Agricultural	1.42 mills
Residential	4.54 mills
Commercial/Industrial	6.86 mills
Resource	9.88 mills

CARRIED

PIPELINE INSTALLATIONS/CROSSINGS

2023-122 **DARREN COWIE** – That the following pipeline installations/crossings be acknowledged as approved by the Development Officer:

Novus Energy Ltd.

09-01-30-27W3 to 16-01-30-27W3 File No. 23-51020

CARRIED

POWERLINE INSTALLATIONS

2023-123 **DARREN COWIE** – That the following power line installations be acknowledged as approved by the Development Officer:

Novus Energy Inc.

NE 01-30-27W3 File No. 23-51028

CARRIED

2023 MARENGO SOUTH ROAD CONSTRUCTION

2023-124 **SARA WILKE** -- That we table further discussion regarding the Marengo South road construction until the May 2023 meeting of council.

CARRIED

8:29 a.m. to 8:45 a.m. – Garry Hyland attended the meeting to discuss culvert installation, steaming of culverts, snow removal, grading of roads, grader warranty, safety courses, beacons for tractors and vehicles, Alsask maintenance, culvert thawing in spring.



ROADATA SERVICES LTD.

2023-125 **DARREN COWIE** – That we enter into a partnership with RoaData Services Ltd. to provide permit and approval services for the movement of public vehicles on the roadways under the Rural Municipality of Milton No. 292 control, noting that there is no cost for this service to the municipality.

CARRIED

ROADATA SERVICES LTD.

2023-126 **TREVOR MARTIN** – That we authorize the Administrator to sign the agreement with RoaData Services Ltd. for permit and approval services for the movement of public vehicles if the contract term is one year or the agreement has the option to terminate the contract with 30 days notice.

CARRIED

PERMIT FEES - COMMERCIAL TRAFFIC

2023-127 **DARREN COWIE**– That the following fees be set for the moving of commercial overweight, over-dimensional, and multiple legal load vehicles within the municipality:

Single Overweight Move	\$26.00
Single Overweight Move – Massive Move	\$26.00
Drilling Rig Move – All Loads on 1 permit	\$37.50
Multiple Legal Load Moves	\$37.50
Primary Weight Annual	\$100.00
Steer Annual	\$100.00

CARRIED

9:04 a.m. to 9:31 a.m. - Cody Spence from Brandt attended the meeting to discuss Deere graders.

9:50 a.m. to 10:10 a.m. - Sue Johnson attended the meeting to discuss the opening of the Alsask Swimming Pool and the upcoming 2023 pool season.

9:53 a.m. - Darren Cowie declared a conflict of interest as he has a family member that has indicated an interest in applying to work at the Alsask Swimming Pool for the 2023 season

9:53 a.m. Mr. Cowie left the boardroom.

ALSASK SWIMMING POOL 2023 STAFF

2023-128 **NATALIE SULLIVAN** – That we hire the following staff effective April 17th, 2023 for the upcoming 2023 swim season at the corresponding wage per hour and with holiday pay paid at the rate of 3/52:

Shayelle Robertson	\$18.50
Emma Howe	\$17.00
Jillian Mundt	\$18.50
Abbey Mundt	\$18.50
Joelle Mundt	\$18.00
Olivia Mundt	\$18.00
Abbey Cowie	\$17.00
Evy Miller	\$18.00
Samson Winter	\$15.00

CARRIED

10:10 a.m. - Darren Cowie returned to the boardroom.

AGENDA ADDITION

2023-129 **TREVOR MARTIN** – That we add delegation Curtis Hemming from the Agricultural Producers Association of Saskatchewan (APAS) to the agenda and that we provide him time during this meeting to address council.

CARRIED

10:12 a.m. to 10:45 a.m. - Curtis Hemming from APAS attended the meeting to discuss the role of APAS, and the key items APAS is currently working on.

2023 APAS MEMBERSHIP

2023-130 **TREVOR MARTIN** – That we become members of the Agricultural Producers Association of Saskatchewan in 2023 at a cost of \$9,415.00.

LOST

2023-131 **TREVOR MARTIN** – That we purchase a trial membership for the Agricultural Producers Association of Saskatchewan for 2023 at a cost of \$2,023.00.

LOST

MOTOR GRADER RENTAL

2023-132 **NATALIE SULLIVAN** – That we table further discussion regarding the rental of a motor grader until the May 2023 meeting of council.

CARRIED

2023 SNOW REMOVAL WORK

2023-133 **MURRAY COWIE** – That we approve a maximum of 30 hours of snow removal work completed in the municipality by McIntosh Garage & Auto Body Inc at \$200.00 per hour.

CARRIED

SAFETY SUPERVISOR

2023-134 **TREVOR MARTIN** – That Garry Hyland be appointed as the Safety Supervisor for the municipality effective April 17th, 2023.

CARRIED

HAYING TENDER ADVERTISEMENT

2023-135 **SARA WILKE** – That we advertise for tender the haying of the following locations; tenders to close June 9th, 2023:
NE 31-27-28W3 located within the RM of Chesterfield No. 261
Old golf course area within the NE 10-28-29W3
Parcel A Plan 61S15853 within the NE & SE 03-28-29W3

CARRIED

IN-CAMERA

2023-136 **DARREN COWIE** – That we enter an in-camera session at 10:55 a.m. to discuss confidential legal matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

10:55 a.m. - 2 guests left the boardroom.

10:57 a.m. One guest returned to the boardroom. One guest did not return.

OUT OF CAMERA

2023-137 **DARREN COWIE** – That we conclude the in-camera session at 10:57 a.m. and that the regular meeting of council resume.

DAVID & BETTY MOLLOY STUDENT AWARD FUNDS

2023-138 **SARA WILKE** - That we approve the draft correspondence regarding the David & Betty Molloy Student Award Funds and instruct the Administrator to send the correspondence.

CARRIED

WEST CENTRAL CONSIGNMENT SALE RESULTS

2023-139 **TREVOR MARTIN** – That we acknowledge the sale of the following municipal equipment at the West Central Consignment Sale that was held in Eatonia, Saskatchewan on April 1st, 2023:
2011 John Deere Z720A Zero-turn mower - \$6,500.00
2008 TD2000 Ridge Mulcher - \$3,750.00
Custom Built 21 foot trailer - \$325.00.

CARRIED

SMHI WITHDRAWAL LIST

2023-140 **SARA WILKE** – That we approve the 2023 Saskatchewan Municipal Hail Association Limited withdrawal list.

CARRIED

ALLSTAR ENERGY LIMITED

2023-141 **TREVOR MARTIN** – That the tax arrears incurred by the following companies be written off in the amount shown due to non-payment and the wells being added to the Orphan Well Program:
Allstar Energy Limited:
\$38,812.08

CARRIED

FINAL APPLICATION FOR TITLE - PARCEL D PLAN 101566009

2023-142 **DARREN COWIE** – That the municipality make final application for title on the following properties:
Parcel D Plan 101566009

CARRIED

BYLAW 2023-01 - ROAD CLOSURE BYLAW

2023-143 **SARA WILKE** – That Bylaw 2023-01 - A Bylaw to provide for the closure of a portion of an unregistered municipal roadway be given first reading.

CARRIED

2023-144 **DARREN COWIE** – That Bylaw 2023-01 be given second reading.

CARRIED

2023-145 **TREVOR MARTIN** – That the third reading of Bylaw 2023-01 be permitted at this meeting.

**CARRIED
UNANIMOUSLY**

2023-146 **SARA WILKE** – That Bylaw 2023-01 - A Bylaw to provide for the closure of a portion of an unregistered municipal roadway be given third reading and be adopted.

CARRIED

BYLAW 2023-02 - A BYLAW TO AMEND BYLAW 2020-06

2023-147 **JAMES LOKEN** – That Bylaw 2023-02 a bylaw to amend Bylaw 2020-06 be given first reading.

CARRIED

2023-148 **TREVOR MARTIN** – That Bylaw 2023-02 be given second reading.

CARRIED

2023-149 **DARREN COWIE** – That the third reading of Bylaw 2023-02 be permitted at this meeting.

**CARRIED
UNANIMOUSLY**

2023-150 **MURRAY COWIE** – That Bylaw 2023-02, a bylaw to amend Bylaw 2020-06 be given third reading and be adopted.

CARRIED

11:19 a.m. Council member Sara Wilke declared a conflict of interest in regards to the Event being hosted by the Alsask Community Club. Ms. Wilke is a member of the Alsask Community Club.

COMMUNITY EVENT LICENSE - JUNE 10TH, 2023

2023-151 **NATALIE SULLIVAN** – That we approve the issuance of a Community Event License to the Alsask Community Club for a life-size foosball event to be held in Alsask on Saturday June 10th, 2023 from 3:00 p.m. to 2:00 a.m.

CARRIED

COMMUNITY EVENT LICENSE - JUNE 25TH, 2023

2023-152 **SARA WILKE** – That we approve the issuance of a Community Event License to the Alsask Drop Inn Inc. for a pig roast to be held in Alsask at the Alsask Drop Inn Centre on Saturday June 25th, 2023 from 12:00 p.m. to 12:00 a.m.

CARRIED

11:30 a.m. One guest left the boardroom and did not return.

ACCOUNTS

2023-153

TREVOR MARTIN – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 13488 to 13524 in the amount of \$136,475.96 and EFT cheque numbers 990429 to 990443 in the amount of \$33,269.27 be approved for payment.

CARRIED

ADJOURN

2023-154

SARA WILKE – That this meeting now adjourn at 11:36 a.m.

CARRIED



Reeve



Administrator

May 8th, 2023 – 8:00 a.m. - Regular meeting of council

**Rural Municipality of Milton No. 292
List of Accounts for Approval (Condensed)**
Batch: 2023-00026 to 2023-00034

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
13488	2023-03-27	Marengo Hotel Bar & Grill				
			30906_27Mar2023	Lunches for Council Mtg	135.31	135.31
13489	2023-04-04	ScotiaBank VISA				
			Stmt 2023-03	Convention Hotels	808.26	808.26
13490	2023-04-17	Aaron Electric				
			1377	Lights & O/H door Marengo shop	254.07	
			1379	Electrical Inside and Out - Joint	956.36	1,210.43
13491	2023-04-17	Air Liquide				
			75668326	Cylinder Refills	24.09	24.09
13492	2023-04-17	Bea Bank Beef 4-H Club				
			SK Lotto2022-23	Sask Lotteries Grant 2022-2023	253.16	253.16
13493	2023-04-17	Big Sky Steel Fabricators Ltd.				
			70020	Construction/Safety signs	527.81	527.81
13494	2023-04-17	Border Country Multiple 4-H Club				
			SkLotto2022-23	2022-23 Sask Lotteries Grant	253.17	253.17
13495	2023-04-17	Clow, Tracy				
			2023-04-01	Janitorial Services Apr	525.00	525.00
13496	2023-04-17	Canadian National Railway				
			9500249552	Sewer Line Cross Alsask	63.00	
			9500249556	Pipeline Encroach Alsask	31.50	94.50
13497	2023-04-17	G.D. Extermination Ltd				
			30134	Pest Control Supplies - Joint	5,374.62	5,374.62
13498	2023-04-17	Heavy Construction Safety				
			2023-13674	Safety Training	78.75	
			2023-13704	Safety Training - G. Hyland	157.50	236.25
13499	2023-04-17	Hill Acme Machine Ltd				
			139339	Parts	173.29	173.29
13500	2023-04-17	Information Services Corp				
			Stmt31Mar2023	Registrations & Transfer Fees	55.00	55.00
13501	2023-04-17	John Deere Financial				
			2942539	Repairs	180.73	180.73
13502	2023-04-17	Kindersley & District Co-op				
			362485	Cardlock Fuel - Monthly Stmt	9,826.31	9,826.31
13503	2023-04-17	Kindersley Library Board				
			2023Donation	Donation in addition to 2023 Levy	135.00	135.00
13504	2023-04-17	Loraas Disposal North Ltd.				
			0000549778	Waste & Recycling-Shop&Alsask	2,238.21	2,238.21
13505	2023-04-17	McDougall Gauley LLP				
			692066	Legal - Employee Matters	3,112.44	3,112.44
13506	2023-04-17	Napa Auto Parts				
			352-974802	Oil & Filters	171.87	171.87
13507	2023-04-17	Pattison Agriculture				
			PO09376170	2023 Schulte Rotary Cutter & Flex	58,830.00	58,830.00
13508	2023-04-17	Poplar Grove Farms Inc.				
			2022TaxOverpmt	Refund prepaid taxes on NW 30-31	14.27	14.27
13509	2023-04-17	RM of Antelope Park No. 322				
			2023-00015	Admin Salaries & Benefits - Mar	23,075.90	23,075.90
13510	2023-04-17	SARM				
			BEN125309	2023 Premiums for Benefit Plan - C	3,181.04	3,181.04

Rural Municipality of Milton No. 292
List of Accounts for Approval (Condensed)
Batch: 2023-00026 to 2023-00034

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13511	2023-04-17	Stasiuk Land & Oil 2056	Snow Removal/Push	3,150.00	3,150.00
13512	2023-04-17	SUMA INV-000101131	Cyber Insurance Webinar	47.25	47.25
13513	2023-04-17	Tappauf, Edwin CropDSE1930273	317 Crop Damage SE 19-30-27W:	974.00	974.00
13514	2023-04-17	Tappauf, Gary CropDSW2930273	317 Crop Damage SW 29-30-27W	973.00	973.00
13515	2023-04-17	Tappauf, Karl CropDNE3030273	317 Crop Damage NE 30-30-27W:	1,724.00	1,724.00
13516	2023-04-17	Triod Supply 000-148512	Blades - Carbide Insert	4,750.80	4,750.80
13517	2023-04-17	Village of Marengo PO SKLotto2022-23 486 Postage 2023-03 488 490	Sask. Lotteries Grant 2022-23 Postage Postage Postage - Water Sample Postage - Sonmor Well	170.00 33.35 102.04 11.18 22.35	 338.92
13518	2023-04-17	WellTraxx Ltd. SI-9181	MuniTraxx Setup and Annual Licer	12,210.00	12,210.00
13519	2023-04-17	WSP E&I Canada Limited C27425574	Hwy 317 Engineering Services	279.78	279.78
13520	2023-04-17	Loken, James Indemnity'23-04	Councillor Indemnity & Mileage	254.80	254.80
13521	2023-04-17	Cowie, Darren Indemnity'23-04	Councillor Indemnity & Mileage	352.62	352.62
13522	2023-04-17	Stasiuk, Larry Indemnity'23-04	Councillor Indemnity & Mileage	272.40	272.40
13523	2023-04-17	Sullivan, Natalie Indemnity'23-04	Councillor Indemnity & Mileage	437.73	437.73
13524	2023-04-17	Martin, Trevor Indemnity'23-04	Councillor Indemnity & Mileage	274.00	274.00
				Total Computer Cheque:	136,475.96
				Total Bank1:	136,475.96

Rural Municipality of Milton No. 292
List of Accounts for Approval (Condensed)
Batch: 2023-00026 to 2023-00034

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990429	2023-03-30	SaskPower	JSprInv2023-03	Jeffries Spring 09 Dec 2022-09 Mar 2023	158.45	158.45
990430	2023-03-31	Payroll - Scotia EFT	HylandG PP23-07	Salary, 18 - 31 Mar 2023	2,131.86	
			LokenC PP23-07	Wages, 18 - 31 Mar 2023	1,583.23	
			WiebeCPP23-07	Wages, 18 - 31 Mar 2023	2,067.79	5,782.88
990431	2023-04-04	MEPP	RemitPP23-05	Remittance 18 Feb - 03 Mar 2023	2,114.00	
			RemitPP23-06	Remittance 04 - 17 March 2023	2,380.80	
			RemitPP23-07	Remittance 18 - 31 March 2023	2,195.00	6,689.80
990432	2023-04-04	Minister of Finance	Remit 2023-03	EPT Remittance - Mar	2,332.92	2,332.92
990433	2023-04-04	SaskTel	ALPool2023-03	Pool Phone	68.38	68.38
990434	2023-04-05	Receiver General for Canada	RP0002_2023-03	Remittance RP0002 - Mar	242.71	242.71
990435	2023-04-05	Receiver General for Canada	RP0001_2023-03	Remittance RP0001 - Mar	9,715.26	9,715.26
990436	2023-04-05	SMHI	Remit 2023-03	Remittance - Monthly	1,065.86	1,065.86
990437	2023-04-06	SaskTel	AWTP 2023-03	Alsask Water Plant	60.55	60.55
990438	2023-04-06	SaskTel	ASpr 2023-03	Alsask Springs Phone	204.71	204.71
990439	2023-04-06	SaskTel	Office 2023-03	Municipal Office Phones	306.79	306.79
990440	2023-04-13	SaskPower	AShop 2023-03	Alsask RM Shop	284.87	284.87
990441	2023-04-14	Payroll - Scotia EFT	HylandG PP23-08	Salary, 01 - 14 Apr 2023	2,171.86	
			LokenC PP23-08	Wages, 01 - 14 Apr 2023	1,786.24	
			WiebeCPP23-08	Wages, 01 - 14 Apr 2023	1,887.04	5,845.14
990442	2023-04-17	Cowie, Murray	Indemnity'23-04	Councillor Indemnity & Mileage	272.40	272.40
990443	2023-04-17	Wilke, Sara	Indemnity'23-04	Council Indemnity & Mileage	238.55	238.55
Total Computer Cheque:						33,269.27

Total EFT: 33,269.27

Grand Total: 169,745.23