

## RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday January 16<sup>th</sup>, 2023 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

Member of Council Oath was signed by Division 6 council member Trevor Martin.

### CALL TO ORDER

Reeve James Loken called the meeting to order at 8:03 a.m. with the following members in attendance:

**Division 1:** Darren Cowie

**Division 2:** VACANT

**Division 3:** Larry Stasiuk

**Division 4:** Murray Cowie

**Division 5:** Natalie Sullivan

**Division 6:** Trevor Martin

**Division 7:** Sara Wilke

The following staff members were in attendance:

**Administrator:** Robin Busby

### AGENDA

2023-001

**DARREN COWIE** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

*Agenda Additions:*

Highway 317 Project Review

Parcel B Plan 61S22199 - Offer for Sale by Tender

Pipeline Crossing – Teine Energy Ltd. 14-07-30-27W3 to 05-18-30-27W3 File No. 22-26284

*Correspondence Additions:*

West Central Municipal Government Committee - Membership Letter

Agricultural Producers Association of Saskatchewan - December 2022 APAS Update

*Agenda Alterations:*

Move agenda item 29 to after agenda item 4

**CARRIED.**

*8:07 a.m. – Council member Sara Wilke declared a conflict of interest as she is a member of the Alsask Community Club.*

*8:07 a.m. – Sara Wilke left the boardroom.*

*8:11 a.m. – Sara Wilke returned to the boardroom to address council as a delegate.*



**8:11 a.m. to 8:15 a.m.** – Sara Wilke attended the meeting to discuss the operations of the Alsask Community Club and the operations of the Alsask Recreation Centre.

**ALSASK COMMUNITY CLUB**

**2023-002**      **NATALIE SULLIVAN** – That any rentals of any space within the Alsask Recreation Centre over thirty (30) days will require written consent from the Administrator, with the majority of council; a Rental Agreement form must be completed by the Alsask Community Club and the sub-letter and submitted to the Administrator before using any space in the Alsask Recreation Centre.

**CARRIED**

*8:15a.m. – Council member Sara Wilke returned to the boardroom.*

**MINUTES**

**2023-003**      **MURRAY COWIE** – That the minutes from the regular meeting of council held on December 14<sup>th</sup>, 2022 be approved as circulated.

**CARRIED**

**REPORTS**

**2023-004**      **SARA WILKE** – That the following board reports be acknowledged as received and be filed:

Division Reports  
Kindersley & District Plains Museum  
Joint Administration Board  
PCO Inspection Report

**CARRIED**

**FOREMAN'S REPORT**

**2023-005**      **DARREN COWIE** – That the Foreman's report dated January 11<sup>th</sup>, 2023 be filed.

**CARRIED**

**ALSASK WATER TREATMENT PLANT REPORT**

**2023-006**      **TREVOR MARTIN** – That the Alsask Water Treatment Plant Report for December 2022 be filed.

**CARRIED**



**ADMINISTRATOR'S REPORT**

**2023-007**     **LARRY STASIUK** – That the Administrator's report dated January 16<sup>th</sup>, 2023 be acknowledged as received and filed.

**FINANCIAL REPORTS**

**2023-008**     **SARA WILKE** – That the statement of financial activities and bank reconciliations for December 2022 be approved as presented.

**CARRIED**

**JOINT ADMINISTRATION**

**2023-009**     **DARREN COWIE** – That the following salary increases and purchases for the municipal office, and other items, be approved effective January 1<sup>st</sup>, 2023:

- Increase Lisa Ensor's wage from \$22.00 per hour to \$24.00 per hour;
- Increase Trina Mears' wage from \$26.70 per hour to \$27.90 per hour;
- Increase Candace Rea's salary from \$58,175 per year to \$60,800 per year;
- Increase Robin Busby's salary from \$112,525 per year to \$129,356 per year with the following salary increases approved as follows:
  - 2024 - \$130,650
  - 2025 - \$131,957
  - 2026 - \$133,275
- Increase Tracy Clow's janitorial contract from \$6,180 per year to \$6,300 per year;
- Purchase a Konica Minolta Bizhub C300i from Konica Minolta for \$5,933.00 plus taxes;
- Purchase a Dyson Purifier Hot + Cool Formaldehyde at a cost of \$949.00 plus shipping and taxes;
- Enrollment of Robin Busby in the Employment Law Webinar scheduled for January 19<sup>th</sup>, 2023 at a cost of \$371.00 plus GST;
- Enrollment of Robin Busby in the Certified Secure Computer User course offered by Great Plains College at a cost of \$315.00 plus applicable taxes;
- Administration mileage rate for 2023 be set at \$0.75 per kilometre for any municipal business travel;
- Administrator to obtain quotes for the capping of the front windows, replacement of the soffit, and installation of eaves trough and downspouts on the Marengo Municipal Office, with quotes to be presented to each municipal council for their review and discussion;



And that we acknowledge that the RM of Milton No. 292 will pay the following percentages for all wages, salaries, benefits, administration convention and travel costs, office utilities, telephone, postage, stationery, miscellaneous office costs and office equipment costs:

Division 1-6            35.5%  
Division 7 (Alsask)   23%

And that we acknowledge that the RM of Milton will pay the following percentages for building maintenance, building expenses, municipal building capital purchase and municipal software:

Division 1-6            47%

**CARRIED**

**8:32 a.m. to 8:50 a.m.** - Garry Hyland attended the meeting to discuss Highway 317 signage, RM shop bathroom renovations, snow removal, grader repairs, safety on gravel truck, upcoming consignment sale in Eatonia, and Alsask items.

**ASBESTOS ASSESSMENT - ALSASK WATER TREATMENT PLANT**

**2023-010      SARA WILKE** – That we acknowledge receipt of the Alsask Water Treatment Plant Asbestos Assessment Report from Bersch Consulting Ltd.

**CARRIED**

*8:55 a.m. – Council member Larry Stasiuk declared a conflict as he is the owner of Stasiuk Land & Oil Ltd.*

*8:55 a.m. – Larry Stasiuk left the boardroom.*

**SNOW PUSHING**

**2023-011      MURRAY COWIE** – That we contract Stasiuk Land & Oil Ltd. to push snow back in locations where the snow is causing a hazard and that the Foreman provide a map to Stasiuk Land & Oil Ltd. noting the locations for snow pushing ; and that the charge for this work be set as \$225 per hour.

**CARRIED**

*8:57 a.m. – Larry Stasiuk returned to the boardroom.*



**CORRESPONDENCE**

**2023-012**     **MURRAY COWIE** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis all printed below:

| <u>Date</u> | <u>Free Chlorine</u> | <u>Total Chlorine</u> | <u>Turbidity</u> |
|-------------|----------------------|-----------------------|------------------|
| 14-Dec-2022 | 0.26                 | 0.43                  | 0.41 (Regular)   |
| 14-Dec-2022 | 0.26                 | 0.43                  | 0.41 (Other)     |
| 14-Dec-2022 | 0.11                 | 0.45                  | 0.46 (Regular)   |

(acceptable results: Free Chlorine >.1, Turbidity<.30, Total Chlorine any amount)

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – December 13, 2022  
Weekly Policy Bulletin – December 20, 2022  
Weekly Policy Bulletin – December 27, 2022  
Weekly Policy Bulletin – January 3, 2023  
Weekly Policy Bulletin – January 10, 2023  
2023 Membership Letter and Fee Schedule  
Excess Liability Insurance Renewal Notice  
Letter to Minister Reiter – RM Single Window Interface  
2023 Elections – SARM President, Vice President and Division 2, 4, and 6 Directors  
Annual Convention Resolution Deadline  
Rural Sheaf – December 2022  
2022 Clubroot Distribution Map  
PHO Newsletter – Winter 2023

Ray Orb

Request for Support – SARM President

Bill Huber

Request for Support – SARM Vice-President

Darwin Whitfield

Request for Support – SARM Division 6 Director

Ministry of Government Relations

December 2022 Municipalities Today

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment

4th Quarter Policing Report

West Central Municipal Government Committee

Membership Letter

  
RB

Agricultural Producers Association of Saskatchewan (APAS)  
December 2022 APAS Update

Saskatchewan Assessment Management Agency (SAMA)  
2023 Annual Meeting

Saskatchewan Municipal Hail Insurance (SMHI)  
2022 Claims Letter

**CARRIED**

*9:02 a.m. – Council member Trevor Martin declared a conflict as he stated he has a financial interest in one of the companies that has been approved for a drilling license.*

*9:02 a.m. – Trevor Martin left the boardroom.*

**DRILLING LICENSES**

**2023-013 LARRY STASIUK** – That the following drilling licenses be acknowledged as approved by the Development Officer:

*Novus Energy Inc.*

16-30-29-27W3 File No. 22-51099

*Teine Energy Ltd.*

16-04-30-27W3 File No. 22-26321

14-07-30-27W3 File No. 22-26263

16-08-30-28W3 File No. 22-26283

*Saturn Oil & Gas Inc.*

13-12-30-27W3 File No. MLL 22-279

04-14-30-27W3 File No. MLL 22-280

**CARRIED**

*9:03 a.m. – Trevor Martin returned to the boardroom.*

**PIPELINE CROSSINGS**

**2023-014 DARREN COWIE** – That the following pipeline crossings be acknowledged as approved by the Development Officer:

*Novus Energy Inc.*

3-06-30-26W3 to 01-12-30-27W3 File No. 22-51088

*Teine Energy Ltd.*

14-07-30-27W3 to 05-18-30-27W3 File No. 22-26284 (addition after agenda deadline)

**CARRIED**



**PURCHASE OF MOWER AND SIDEARM**

**2023-015**     **JAMES LOKEN** – That we purchase a Schulte XH1500 S5 Rotary Cutter and FLX 150 Flex Arm from Pattison Agriculture at a cost of \$55,650.00 plus GST and PST and with delivery to occur in the spring of 2023:

|   |                      |
|---|----------------------|
| Schulte XH1500 S5 Rotary Cutter - Stock# 228872 | \$49,389.99          |
| Schulte FLX-1510 Flex Arm Stock # 228757        | \$32,610.01          |
| GST   | \$ 4,100.00          |
| <i>Equipment Total</i>                          | <i>\$86,100.00</i>   |
| Trade in of 2017 Schulte FLX1510                | (\$29,000.00)        |
| GST on Allowance                                | (\$ 1,450.00)        |
| <i>Total Trade in Allowance</i>                 | <i>(\$30,450.00)</i> |
| Balance   | \$55,650.00          |
| GST   | \$ 4,100.00          |
| PST   | \$ 3,180.00          |
| <b>Total</b>                                    | <b>\$58,830.00</b>   |

**CARRIED**

**DIVISION 2 & 6 BY-ELECTION RESULTS**

**2023-016**     **SARA WILKE** – That we acknowledge the results of the 2023 Division 2 & 6 By-Election:  
Division 2 – NO NOMINATIONS RECEIVED  
Division 6 - Trevor Martin - ACCLAIMED

**CARRIED**

**DIVISION 2 BY-ELECTION**

**2023-017**     **NATALIE SULLIVAN** - That we hold a by-election for Division 2 on March 29<sup>th</sup>, 2023 from 9:00 a.m. to 8:00 p.m.

**CARRIED**

**IN-CAMERA**

**2023-018**     **SARA WILKE** – That we enter an in-camera session at 9:13 a.m. to discuss confidential legal matters pursuant to Section 120 subsection 2(a) of *The Municipalities Act*.

**CARRIED**

**OUT OF CAMERA**

**2023-019**     **LARRY STASIUK** – That we conclude the in-camera session at 9:28 a.m. and that the regular meeting of council resume.

**CARRIED**



**2023 GRAVEL SPREADING**

**2023-020**     **TREVOR MARTIN** – That we contract 628514 Saskatchewan Ltd. to load, haul, and spread approximately 10,000 cubic yards of gravel throughout the municipality at a estimated cost of \$45,000 plus a 15% fuel surcharge.

**CARRIED**

**2023 ROAD CONSTRUCTION**

**2023-021**     **DARREN COWIE** – That we construct the following roads in 2023:  
E ½ 20-28-27W3 and the E ½ 17-28-27W3  
E ½ 23-29-27W3

**CARRIED**

**2023 CUSTOM WORK RATES**

**2023-022**     **TREVOR MARTIN** – That the municipal custom work rates (machine & operator) rates for 2023 be set as follows:

| <i>Machine</i> | <i>Hourly Rate – Ratepayer</i>              | <i>Hourly Rate - Non-Ratepayer</i> |
|----------------|---|------------------------------------|
| Grader         | \$200.00                                    | \$250.00                           |
| Mowing         | \$145.00                                    | \$190.00                           |
| Scraper        | \$300.00                                    | \$400.00                           |
| Tractor        | \$130.00                                    | \$155.00                           |
| Sod Mulcher    | \$200.00 (Councillor & Foreman discretion)  |                                    |
| Gravel Truck   | \$120.00 (Alsask and Marengo Cemetery free) |                                    |
| Backhoe        | Not rented                                  |                                    |
| Alsask Tractor | Not rented                                  |                                    |

**CARRIED**

**SASKATCHEWAN LOTTERIES - COMMUNITY GRANT PROGRAM - 2024 APPLICATION**

**2023-023**     **NATALIE SULLIVAN** – That we apply to Saskatchewan Lotteries for the Saskatchewan Lotteries Community Grant Program for 2024 in the amount of \$7.95 per capita.

**CARRIED**

**2023 DONATIONS**

**2023-024**     **LARRY STASIUK** – That the following donations be approved for 2023:

|   |          |
|---|----------|
| Westcliffe Composite School Awards                | \$100.00 |
| Kindersley and District Music Festival            | \$100.00 |
| Kerrobert & District Ag. Society                  | \$100.00 |
| Bea Bank Beef 4H Club                             | \$100.00 |
| Royal Canadian Legion Flaxcombe                   | \$500.00 |
| Kindersley and District Plains Museum             | \$500.00 |
| West Central Crisis and Family Support Centre     | \$500.00 |
| West Central Early Childhood Intervention Program | \$500.00 |



|                           |            |
|---------------------------|------------|
| Heritage Manor Auxiliary  | \$1,000.00 |
| Ronald McDonald House     | \$1,000.00 |
| STARS (collected by SARM) | \$1,500.00 |
| Eatonia Oasis Living      | \$5,000.00 |

**CARRIED**

**KINDERSLEY VETERINARY SERVICE DISTRICT**

**2023-025**     **LARRY STASIUK** – That we approve payment to the Kindersley Veterinary Service District for the 2023-2024 municipal requisition in the amount of \$1,400.00.

**CARRIED**

**PEST CONTROL OFFICER**

**2023-026**     **MURRAY COWIE** – That we appoint Gordon Roesch as the municipality's Pest Control Officer for 2023 and that we agree to pay the Rural Municipality of Chesterfield No. 261 \$30.00 per hour for services and \$0.64/km for mileage.

**CARRIED**

**PEST CONTROL OFFICER FOR PURPOSE OF CLUBROOT**

**2023-027**     **DARREN COWIE** – That we appoint the following Plant Health Officers as Pest Control Officers in 2023 for the purpose of Clubroot:

Tayo Adegeye  
Joanne Kwasnicki  
Betty Johnson  
Katey Makohoniuk  
Chelsea Neuberger  
Colleen Fennig

**CARRIED**

**WEED INSPECTOR**

**2023-028**     **MURRAY COWIE** – That we appoint Gordon Roesch as a weed inspector for the municipality in 2023 and that we agree to pay the Rural Municipality of Chesterfield No. 261 \$30.00 per hour for services and \$0.64/km for mileage.

**CARRIED**



**BUILDING OFFICIAL APPOINTMENT**

**2023-029**     **TREVOR MARTIN** – That we appoint the following building officials for the municipality for 2023:

|                  |        |
|------------------|--------|
| Ryan Shepherd    | BOL-3  |
| Chris Gates      | BOL-3  |
| Karly Heatcoat   | BOL-3  |
| Raymond Humeny   | BOL-1  |
| Ben McLeod       | BOL-1  |
| Jerry Wintonyk   | BOL-1  |
| Dale Wagner      | BOL-3R |
| Dan Knutson      | BOL-3  |
| Reg Churko       | BOL-2  |
| Virginia Shepley | BOL-3  |
| Janelle Cox      | BOL-1  |
| Terry Rolleston  | BOL-1  |
| Kim Pederson     | BOL-2R |
| Dwayne Williams  | BOL-2  |

**CARRIED**

**APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER –  
ROBIN BUSBY**

**2023-030**     **MURRAY COWIE** – That the Council of the RM of Milton No. 292 appoints Robin Busby as a Bylaw Officer within the Rural Municipality of Milton No. 292 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990* appointment term to be from January 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2023.

**CARRIED**

**APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER –  
LUC MORIN**

**2023-031**     **SARA WILKE** – That the Council of the RM of Milton No. 292 appoints Luc Morin as a Bylaw Officer within the Rural Municipality of Milton No. 292 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990* appointment term to be from January 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2023.

**CARRIED**



**COUNCIL COMMITTEE TERM LENGTHS**

**2023-032** **TREVOR MARTIN** – That the following council committee term lengths be set as below pursuant to Bylaw 2021-09, the Council Procedures

Bylaw:

- North West Municipalities Association - 1 year
- Wheatland Regional Library - 2 years

**CARRIED**

**2023 APPOINTMENTS**

**2023-033** **DARREN COWIE** – That we appoint the following members effective January 1<sup>st</sup>, 2023 to the committees listed below for the term noted:

| <b>Appointment/Committee</b>                           | <b>Members</b>  |
|--|---|
| Administrator, Assessor, Tax Collector                 | Robin Busby (ongoing)   |
| Administrator, Assessor, Tax Collector                 | Robin Busby (ongoing)   |
| Alsask (Division 7) Pound                              | Alsask RM Shop (ongoing)  |
| Animal Control Officer                                 | Cory Loken/Garry Hyland (ongoing)   |
| Auditor  | Close, Hauta, Bertoia, Blanchette (ongoing)   |
| David & Betty Molloy Student Award Selection Committee | Larry Stasiuk, Sara Wilke (term expires December 31, 2023)  |
| Bylaw 2007-01 Designated Officer                       | Robin Busby (ongoing)   |
| Bylaw Review Committee - Division 7 Bylaws             | James Loken, Sara Wilke, Robin Busby (term expires December 31, 2023)                             |
| Development Officer                                    | Robin Busby (ongoing)   |
| Division Boundary Review (DBR) Committee               | All of council (ongoing)  |
| Emergency Planning Committee                           | Sara Wilke, Darren Cowie, Garry Hyland, Robin Busby (term expires December 31, 2023)              |
| EMO Coordinator  | Robin Busby (ongoing)   |
| Finance  | Natalie Sullivan, Trevor Martin, Darren Cowie, (alternate) (term expires December 31, 2023)       |
| Fire Rangers   | Each councillor for his/her division (ongoing)  |
| Highway 317 Project Committee                          | James Loken, Darren Cowie, Larry Stasiuk (term expires December 31, 2023)                         |
| Janitor  | Tracy Clow (ongoing)  |
| Joint Administration                                   | James Loken, Darren Cowie, Larry Stasiuk, Sara Wilke (alternate) (term expires December 31, 2023) |



|   |  |
|---|--|
| Kindersley & District Health & Wellness Foundation Inc. | Natalie Sullivan<br>(term expires December 31, 2023)   |
| Kindersley & District Plains Museum                     | Natalie Sullivan<br>(term expires December 31, 2023)   |
| Kindersley Library Board                                | James Loken<br>(term expires December 31, 2023)  |
| Kindersley Regional Medical Arts Authority              | Natalie Sullivan<br>(term expires December 31, 2023)   |
| Kindersley Veterinary Service District                  | Vacant<br>(term expires December 31, 2023)   |
| North West Municipalities Association                   | Sara Wilke<br>(term expires December 31, 2023)   |
| Polling Places  | Marengo Municipal Office –<br>Division 1-6<br>Alsask Drop Inn Centre – Division 7<br>(ongoing) |
| Pound   | Saskatoon Livestock Sales (ongoing)  |
| Pound Keeper  | Saskatoon Livestock Sales (ongoing)  |
| Prairie West Planning District                          | Sara Wilke, Robin Busby<br>(term expires December 31, 2023)                                    |
| Prairie Winds Emergency Planning District               | Sara Wilke<br>(term expires December 31, 2023)   |
| Returning Officer                                       | Robin Busby (ongoing)  |
| Rural Crime Watch                                       | Vacant<br>(term expires December 31, 2023)   |
| Safety Committee  | Sara Wilke, Darren Cowie, Garry Hyland, Robin Busby<br>(term expires December 31, 2023)        |
| Safety Supervisor                                       | Vacant (ongoing)   |
| Sewer Certified Operator                                | Gordan Chiliak (ongoing)   |
| Solicitor (general inquiries)                           | Mark Yemen - MacDougall Gauley LLP (ongoing)   |
| West Central Municipal Government Committee             | James Loken<br>(term expires December 31, 2024)  |
| Western Regional Landfill Inc.                          | Natalie Sullivan, Sara Wilke<br>(alternate)<br>(term expires December 31, 2023)                |
| Wheatland Regional Library                              | Natalie Sullivan<br>(term expires December 31, 2023)   |
| WTP Certified Operator                                  | Gordon Chiliak (ongoing)   |
| WTP Relief Operator                                     | Vacant (ongoing)   |

**CARRIED**

**FIDELITY BOND**

**2023-034**

**SARA WILKE** – That the administration fidelity bond, in the amount of \$25,000, issued by SARM and renewed annually, be noted in the minutes as having been examined at the first meeting of 2023.

**CARRIED**

**INTERAC ETRANSFER SERVICE**

**2023-035**

**DARREN COWIE** – That we table further discussion regarding the Interac E-transfer service until the February 2023 meeting of council.

**CARRIED**

**RESCIND RESOLUTION 2022-347**

**2023-036**

**SARA WILKE** – That we rescind the following resolution:

*“2022-347 MURRAY COWIE - That the RM of Milton No. 292 appoints Courtney Joseph with Western Municipal Consulting Ltd. as secretary to the Board of Revision for the term of January 1st, 2023 to December 31st, 2023; remuneration as set out in West Municipal Consulting Ltd. fee schedule. If Courtney Joseph is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.*

*CARRIED”*

**CARRIED**

**2023 BOARD OF REVISION SECRETARY**

**2023-037**

**LARRY STASIUK** – That the Rural Municipality of Milton No. 292 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as secretary to the Board of Revision for the term of January 1st, 2023 to December 31st, 2023; remuneration as set out in West Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**NORTH WEST MUNICIPALITIES ASSOCIATION**

**2023-038**

**DARREN COWIE** – That we table further discussion regarding the North West Municipalities Association until the February 2023 meeting of council.

**CARRIED**

*K  
KB*

**PARCEL B PLAN 61S22199**

**2023-039**      **LARRY STASIUK** – That we acknowledge the offer to purchase Parcel B Plan 61S22199 from Ron Hoyt and that instruct the Administrator to inform Mr. Hoyt that the municipality will not be selling the land at this time.

**CARRIED**

*10:30 a.m. – Sara Wilke left the boardroom and did not return.*

**ACCOUNTS**

**2023-040**      **TREVOR MARTIN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 13329 to 13387 in the amount of \$210,674.92 and EFT cheque numbers 990331 to 990359 in the amount of \$87,431.63 be approved for payment.

**CARRIED**

**ADJOURN**

**2023-041**      **MURRAY COWIE** – That this meeting now adjourn at 10:49 a.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

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**February 13<sup>th</sup>, 2023 – 8:00 a.m. - Regular meeting of council**

**Rural Municipality of Milton No. 292**  
**List of Accounts for Approval (Condensed)**  
Batch: 2022-00132 to 2023-00004

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

| Payment # | Date       | Vendor Name<br>Invoice #  | Reference  | Invoice Amount                   | Payment Amount |
|-----------|------------|---|--|----------------------------------|----------------|
| 13329     | 2022-12-15 | Gerein, Donna<br>14Dec2022 Chris  | Council & Staff Christmas Party  | 1,288.00                         | 1,288.00       |
| 13330     | 2022-12-28 | B & J Olorenshaw Farms Ltd<br>GrDisNE193027W3<br>GrDisSE303027W3              | 317 Gr Disturb NE 19-30-27W3<br>317 Gr Disturb SE 30-30-27W3                                 | 2,530.99<br>1,503.05             | 4,034.04       |
| 13331     | 2022-12-28 | Busby, Robin<br>Coop 8267<br>21-44 Store 415                                  | Christmas Social Supplies<br>Christmas Social Supplies                                       | 39.64<br>22.25                   | 61.89          |
| 13332     | 2022-12-28 | Goldsmith Farms Ltd.<br>GrDisNE313027W3<br>GrDisSE313027W3<br>GrDisNW323027W3 | 317 Gr Disturb NE 31-30-27W3<br>317 Gr Disturb SE 31-30-27W3<br>317 Gr Disturb NW 32-30-27W3 | 3,037.05<br>3,503.58<br>2,056.56 | 8,597.19       |
| 13333     | 2022-12-28 | Goldsmith, Darrell<br>GrDisSW203027W3   | 317 Gr Disturb SW 20-30-27W3   | 1,906.32                         | 1,906.32       |
| 13334     | 2022-12-28 | RTZ Roofing<br>064556   | Office - Exterior Improvements   | 34,755.21                        | 34,755.21      |
| 13335     | 2022-12-28 | Schmalzbauer Farm Ltd.<br>GrDisNW293027W3<br>GrDisSW32-30-28                  | 317 Gr Disturb NW 29-30-27W3<br>317 Gr Disturb SW 32-30-27W3                                 | 6,935.30<br>3,171.47             | 10,106.77      |
| 13336     | 2022-12-28 | Schmalzbauer, Leon Mark<br>GrDisNW203027W3                                    | 317 Gr Disturb NW 20-30-27W3   | 953.16                           | 953.16         |
| 13337     | 2022-12-28 | Schmalzbauer, Shauna<br>GrDisNW203027W3                                       | 317 Gr Disturb NW 20-30-27W3   | 953.16                           | 953.16         |
| 13338     | 2022-12-28 | Tappauf, Edwin<br>GrDisSE193027W3   | 317 Gr Dis SE 19-30-27W3   | 1,957.72                         | 1,957.72       |
| 13339     | 2022-12-28 | Tappauf, Gary<br>GrDisSW293027W3  | 317 Gr Disturb SW 29-30-27W3   | 1,957.72                         | 1,957.72       |
| 13340     | 2022-12-28 | Tappauf, Karl<br>GrDisNE303027W3  | 317 Gr Disturb NE 30-30-27W3   | 3,159.61                         | 3,159.61       |
| 13341     | 2022-12-30 | Enviroway Detergent Man Inc<br>IN065867                                       | WTP Chemicals  | 441.00                           | 441.00         |
| 13342     | 2022-12-30 | ScotiaBank Visa<br>Stmt 14Dec2022   | TS Expenses  | 213.30                           | 213.30         |
| 13343     | 2022-12-31 | RM of Chesterfield No. 261<br>2022-00245                                      | Pest Control Contract  | 49.12                            | 49.12          |
| 13344     | 2022-12-31 | RM of Antelope Park No. 322<br>2022-00049                                     | Admin Salaries & Benefits - Decer  | 12,380.41                        | 12,380.41      |
| 13345     | 2022-12-31 | Stasiuk Land & Oil<br>Reimb - Fender  | Fender purchase Res. 2022-373  | 184.51                           | 184.51         |
| 13346     | 2022-12-31 | Loken, James<br>Indemnity'22-13   | Councillor Indemnity & Mileage   | 94.30                            | 94.30          |
| 13347     | 2022-12-31 | Sullivan, Natalie<br>Indemnity'22-13  | Councillor Indemnity & Mileage   | 252.60                           | 252.60         |
| 13348     | 2023-01-16 | 102053541 Saskatchewan Ltd.<br>WTP 2022-12                                    | Accrual Alsask WTP Operator  | 516.60                           | 516.60         |
| 13349     | 2023-01-16 | Air Liquide<br>75307057   | Cylinder Refills   | 24.09                            | 24.09          |
| 13350     | 2023-01-16 | Airmaster Sales Ltd.<br>INV-60544   | New Hwy 317 Road Signs   | 1,160.39                         | 1,160.39       |

**Rural Municipality of Milton No. 292**  
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**COMPUTER CHEQUE**

| Payment # | Date       | Vendor Name  | Reference   | Invoice Amount             | Payment Amount |
|-----------|------------|--|---|----------------------------|----------------|
| 13351     | 2023-01-16 | <b>BeePLUS Workplace Solutions</b><br>330946                   | Office Supplies   | 347.88                     | 347.88         |
| 13352     | 2023-01-16 | <b>Bumper to Bumper</b><br>247549                              | Grader Blades   | 124.74                     | 124.74         |
| 13353     | 2023-01-16 | <b>CAMA</b><br>CAMAMEM2023 - 8                                 | Joint CAMA Membership                                       | 325.50                     | 325.50         |
| 13354     | 2023-01-16 | <b>Clow, Tracy</b><br>Contract2023-01                          | Joint Janitorial Contract                                   | 525.00                     | 525.00         |
| 13355     | 2023-01-16 | <b>Canadian National Railway</b><br>9500244716                 | Sewerline crossing lease agrmt                              | 945.00                     | 945.00         |
| 13356     | 2023-01-16 | <b>Ensor, Lisa</b><br>M Hotel 39691<br>BarWater12Jan           | Water for Office<br>Office Supplies - Water                 | 12.00<br>6.00              | 18.00          |
| 13357     | 2023-01-16 | <b>Hill Acme Machine Ltd</b><br>137139<br>137229<br>137530     | Mower Repairs<br>Snow Plow Repairs<br>Snow Plow Repairs     | 610.58<br>312.50<br>108.42 | 1,031.50       |
| 13358     | 2023-01-16 | <b>Information Services Corp</b><br>Stmnt31Dec2022             | Registrations & Transfer Fees                               | 300.00                     | 300.00         |
| 13359     | 2023-01-16 | <b>Kindersley &amp; District Co-op</b><br>355962<br>8501       | Cardlock Fuel - Monthly Stmt<br>Diesel Pre-mix & Antifreeze | 9,341.93<br>97.65          | 9,439.58       |
| 13360     | 2023-01-16 | <b>Kindersley &amp; District Health &amp;</b><br>2023 Donation | Annual Donation   | 25,000.00                  | 25,000.00      |
| 13361     | 2023-01-16 | <b>Kindersley Machine Services Ltd.</b><br>3915                | Snow Plow Repairs   | 721.50                     | 721.50         |
| 13362     | 2023-01-16 | <b>Kindersley Veterinary Service</b><br>2023-24 Requisi        | 2023-24 Municipal Requisition                               | 1,400.00                   | 1,400.00       |
| 13363     | 2023-01-16 | <b>Loraas Environmental Services</b><br>0000524944             | Waste & Recycling-Shop&Alsask                               | 2,178.68                   | 2,178.68       |
| 13364     | 2023-01-16 | <b>Marsollier Petroleum Ltd.</b><br>390481                     | Tool & Shop Supplies  | 86.58                      | 86.58          |
| 13365     | 2023-01-16 | <b>McDougall Gauley LLP</b><br>686370                          | Legal - Employee Matters                                    | 1,006.23                   | 1,006.23       |
| 13366     | 2023-01-16 | <b>Minister of Finance</b><br>FD2023457                        | Dispatching Services 2023                                   | 457.54                     | 457.54         |
| 13367     | 2023-01-16 | <b>MuniSoft</b><br>2022/23-03458<br>2022/23-04035              | MuniSoft Equipment<br>MuniSoft Software                     | 526.14<br>8,559.21         | 9,085.35       |
| 13368     | 2023-01-16 | <b>RMAA Workshop Fund</b><br>SpringWrkshp 23                   | RMAA Spring Workshop 2023                                   | 100.00                     | 100.00         |
| 13369     | 2023-01-16 | <b>R.M.A.A. of Saskatchewan</b><br>RBusby - 2023               | 2023 Membership - Robin Busby                               | 425.00                     | 425.00         |
| 13370     | 2023-01-16 | <b>SARM</b>  |   |                            |                |



**Rural Municipality of Milton No. 292**  
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Batch: 2022-00132 to 2023-00004

**COMPUTER CHEQUE**

| Payment #    | Date              | Vendor Name                          | Invoice #   | Reference  | Invoice Amount | Payment Amount |
|--------------|-------------------|--------------------------------------|-------------|--|----------------|----------------|
|              |                   |                                      | SARM812330  | Office Supplies                                  | 290.43         |                |
|              |                   |                                      | SARM812342  | Office Supplies                                  | 23.26          |                |
|              |                   |                                      | SARM812344  | Office Supplies                                  | 33.34          |                |
|              |                   |                                      | SARM812353  | RM 292 Charger/Connect cords                     | 20.94          |                |
|              |                   |                                      | MEM2023292  | 2023 SARM Membership Fee                         | 2,897.76       |                |
|              |                   |                                      | BEN123886   | 2023 Premiums for Benefit Plan                   | 38,757.58      |                |
|              |                   |                                      | BON23292R   | Fidelity Bond                                    | 349.80         |                |
|              |                   |                                      | EXC230292   | Excess Liability                                 | 1,088.62       |                |
|              |                   |                                      | LIA23292    | Liability Coverage                               | 1,881.65       |                |
|              |                   |                                      | CT23-033    | Cyber Security Training - Office Str             | 105.00         |                |
|              |                   |                                      | PSIP23292-0 | Property & Equipment Insurance                   | 17,223.18      |                |
|              |                   |                                      | SARM812615  | Repairs  | 62.29          |                |
|              |                   |                                      | SARM812632  | Grader Oil                                       | 476.96         |                |
|              |                   |                                      | BEN124247   | <b>Accrual</b> Reduce Sonmor 2022 disability pre | -233.47        | 62,977.34      |
| <b>13371</b> | <b>2023-01-16</b> | <b>ScotiaBank VISA</b>               |             |  |                |                |
|              |                   | Strmt 2022-12                        |             | <b>Accrual</b> Admin Expenses                    | 1,895.81       | 1,895.81       |
| <b>13372</b> | <b>2023-01-16</b> | <b>SEPA</b>                          |             |  |                |                |
|              |                   | 00516                                |             | 2023 SEPA Membership                             | 75.00          | 75.00          |
| <b>13373</b> | <b>2023-01-16</b> | <b>SGI</b>                           |             |  |                |                |
|              |                   | 215GBB 2023                          |             | 2005 F250 SuperCab 4WD                           | 1,426.92       | 1,426.92       |
| <b>13374</b> | <b>2023-01-16</b> | <b>SHCA</b>                          |             |  |                |                |
|              |                   | 26208                                |             | Membership 2023                                  | 446.25         | 446.25         |
| <b>13375</b> | <b>2023-01-16</b> | <b>Saskatchewan Health Authority</b> |             |  |                |                |
|              |                   | 3423729                              |             | Alsask Water Sample                              | 23.00          |                |
|              |                   | 3423732                              |             | Alsask Water Sample                              | 23.00          |                |
|              |                   | 3424055                              |             | Alsask Water Sample                              | 23.00          | 69.00          |
| <b>13376</b> | <b>2023-01-16</b> | <b>Success Office Systems</b>        |             |  |                |                |
|              |                   | INV369269                            |             | Copier Contract - Oct - Dec 2022                 | 332.11         | 332.11         |
| <b>13377</b> | <b>2023-01-16</b> | <b>U.M.A.A.S.</b>                    |             |  |                |                |
|              |                   | 2023 Busby R                         |             | 2023 Membership - R Busby                        | 250.00         | 250.00         |
| <b>13378</b> | <b>2023-01-16</b> | <b>Village of Marengo</b>            |             |  |                |                |
|              |                   | Jan - Jun 2023                       |             | RM Shop Water & Sewer                            | 408.00         |                |
|              |                   | #34Jan-Jun2023                       |             | Office Water, Sewer & Garbage                    | 585.00         | 993.00         |
| <b>13379</b> | <b>2023-01-16</b> | <b>Village of Marengo PO</b>         |             |  |                |                |
|              |                   | Dec 13, 2022                         |             | Postage  | 12.58          |                |
|              |                   | Dec 20, 2022                         |             | Postage  | 17.38          |                |
|              |                   | Postage 2022-12                      |             | Postage  | 297.28         |                |
|              |                   | 470                                  |             | Postage  | 15.53          |                |
|              |                   | Jan 10, 2023                         |             | Postage  | 12.39          | 355.16         |
| <b>13380</b> | <b>2023-01-16</b> | <b>West Central Municipal</b>        |             |  |                |                |
|              |                   | 15-2023                              |             | 2023 Membership                                  | 112.05         | 112.05         |
| <b>13381</b> | <b>2023-01-16</b> | <b>Wheatland Regional Library</b>    |             |  |                |                |
|              |                   | 4842                                 |             | Library Levy                                     | 983.55         | 983.55         |
| <b>13382</b> | <b>2023-01-16</b> | <b>WSP E&amp;I Canada Limited</b>    |             |  |                |                |
|              |                   | C27425495                            |             | <b>Accrual</b> Hwy 317 Engineering Services      | 858.34         | 858.34         |
| <b>13383</b> | <b>2023-01-16</b> | <b>Loken, James</b>                  |             |  |                |                |
|              |                   | Indemnity'23-01                      |             | Councillor Indemnity & Mileage                   | 254.80         | 254.80         |
| <b>13384</b> | <b>2023-01-16</b> | <b>Cowie, Darren</b>                 |             |  |                |                |
|              |                   | Indemnity'23-01                      |             | Councillor Indemnity & Mileage                   | 264.80         | 264.80         |
| <b>13385</b> | <b>2023-01-16</b> | <b>Stasiuk, Larry</b>                |             |  |                |                |
|              |                   | Indemnity'23-01                      |             | Councillor Indemnity & Mileage                   | 272.40         | 272.40         |

**Rural Municipality of Milton No. 292**  
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Batch: 2022-00132 to 2023-00004

**COMPUTER CHEQUE**

| <b>Payment #</b> | <b>Date</b>       | <b>Vendor Name</b>       | <b>Reference</b>               | <b>Invoice Amount</b> | <b>Payment Amount</b> |
|------------------|-------------------|--------------------------|--------------------------------|-----------------------|-----------------------|
| <b>13386</b>     | <b>2023-01-16</b> | <b>Sullivan, Natalie</b> |                                |                       |                       |
|                  |                   | Indemnity'23-01          | Councillor Indemnity & Mileage | 272.40                | 272.40                |
| <b>13387</b>     | <b>2023-01-16</b> | <b>Martin, Trevor</b>    |                                |                       |                       |
|                  |                   | Indemnity'23-01          | Councillor Indemnity & Mileage | 270.80                | 270.80                |
|                  |                   |                          | Total Computer Cheque:         |                       | <u>210,674.92</u>     |
|                  |                   |                          | Total Bank1:                   |                       | <u>210,674.92</u>     |

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**Rural Municipality of Milton No. 292  
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**Bank Code - EFT - Paid Electronically**

**COMPUTER CHEQUE**

| Payment # | Date       | Vendor Name<br>Invoice #   | Reference   | Invoice Amount                   | Payment Amount |
|-----------|------------|--|---|----------------------------------|----------------|
| 990331    | 2022-12-12 | SaskEnergy<br>AWTP 2022-11   | Alsask Water Treatment Plant  | 106.57                           | 106.57         |
| 990332    | 2022-12-12 | SaskEnergy<br>AFH/Pool2022-11  | Alsask Pool and Fire Hall   | 176.72                           | 176.72         |
| 990333    | 2022-12-12 | SaskEnergy<br>RMShop 2022-11   | RM Shop   | 261.54                           | 261.54         |
| 990334    | 2022-12-12 | SaskEnergy<br>Office 2022-11   | Municipal Office  | 276.32                           | 276.32         |
| 990335    | 2022-12-13 | SaskPower<br>AShop 2022-11   | Alsask RM Shop  | 82.89                            | 82.89          |
| 990336    | 2022-12-14 | SaskPower<br>SW32Well2022-11   | Community Well SW32-29-27-3   | 38.24                            | 38.24          |
| 990337    | 2022-12-14 | SaskPower<br>RMShop 2022-11  | RM Shop   | 98.85                            | 98.85          |
| 990338    | 2022-12-14 | SaskPower<br>OldWTP Corr-11  | Old Water Plant   | 126.51                           | 126.51         |
| 990339    | 2022-12-14 | SaskPower<br>APool 2022-11   | Alsask Swimming Pool  | 138.46                           | 138.46         |
| 990340    | 2022-12-14 | SaskPower<br>Office 2022-11  | Municipal Office  | 202.80                           | 202.80         |
| 990341    | 2022-12-14 | SaskPower<br>SprPH 2022-11   | Alsask Springs Pump House   | 392.45                           | 392.45         |
| 990342    | 2022-12-14 | SaskPower<br>AWTP 2022-11  | Alsask Water Treatment Plant  | 493.80                           | 493.80         |
| 990343    | 2022-12-14 | SaskPower<br>ASL 2022-11   | Alsask Street Lights  | 521.54                           | 521.54         |
| 990344    | 2022-12-23 | Payroll - Scotia EFT<br>HylandG PP22-26<br>LokenC PP22-26<br>WiebeCPP22-26 | Salary, 10 - 23 Dec 2022<br>Wages, 10 - 23 Dec 2022<br>Wages, 10 - 23 Dec 2022                            | 2,022.34<br>1,423.54<br>2,004.25 | 5,450.13       |
| 990345    | 2022-12-30 | SaskPower<br>JSprInv2022-12  | Jeffries Spring 12 Sep - 09 Dec 20  | 156.67                           | 156.67         |
| 990346    | 2022-12-31 | Wilke, Sara<br>Indemnity'22-13   | Council Indemnity & Mileage   | 749.55                           | 749.55         |
| 990347    | 2023-01-06 | VOID - Missed earlier EFT  |   |                                  |                |
| 990348    | 2023-01-04 | SaskTel<br>ALPool2022-12   | Pool Phone  | 68.38                            | 68.38          |
| 990349    | 2023-01-06 | Payroll - Scotia EFT<br>HylandG PP23-01<br>LokenC PP23-01<br>WiebeCPP23-01 | Salary, 24 Dec 2022 - 06 Jan, 202<br>Wages, 24 Dec 2022 - 06 Jan, 202<br>Wages, 24 Dec 2022 - 06 Jan, 202 | 2,171.86<br>1,536.38<br>1,612.79 | 5,321.03       |
| 990350    | 2023-01-06 | SaskTel<br>AWTP 2022-12  | Alsask Water Plant  | 60.55                            | 60.55          |
| 990351    | 2023-01-06 | SaskTel<br>ASpr 2022-12  | Alsask Springs Phone  | 204.71                           | 204.71         |
| 990352    | 2023-01-06 | SaskTel<br>Office 2022-12  | Municipal Office Phones   | 306.79                           | 306.79         |
| 990353    | 2023-01-10 | MEPP   |   |                                  |                |

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**Rural Municipality of Milton No. 292**  
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Batch: 2022-00132 to 2023-00004

**COMPUTER CHEQUE**

| Payment #     | Date              | Vendor Name                        | Invoice #       | Reference                      | Invoice Amount | Payment Amount |
|---------------|-------------------|------------------------------------|-----------------|--------------------------------|----------------|----------------|
|               |                   |                                    | RemitPP25&26Dec | Remittance 12 - 25 Nov 2022    | 3,968.10       | 3,968.10       |
| <b>990354</b> | <b>2023-01-10</b> | <b>Minister of Finance</b>         |                 |                                |                |                |
|               |                   |                                    | Remit 2022-12   | EPT Remittance - Monthly       | 33,538.31      | 33,538.31      |
| <b>990355</b> | <b>2023-01-10</b> | <b>Receiver General for Canada</b> |                 |                                |                |                |
|               |                   |                                    | RP0002_2022-12  | Remittance RP0002 - December   | 396.87         | 396.87         |
| <b>990356</b> | <b>2023-01-10</b> | <b>Receiver General for Canada</b> |                 |                                |                |                |
|               |                   |                                    | RP0001_2022-12  | Remittance RP0001 - December   | 4,625.70       | 4,625.70       |
| <b>990357</b> | <b>2023-01-10</b> | <b>SMHI</b>                        |                 |                                |                |                |
|               |                   |                                    | Remit 2022-12   | Remittance - Monthly           | 29,157.20      | 29,157.20      |
| <b>990358</b> | <b>2023-01-16</b> | <b>Cowie, Murray</b>               |                 |                                |                |                |
|               |                   |                                    | Indemnity'23-01 | Councillor Indemnity & Mileage | 272.40         | 272.40         |
| <b>990359</b> | <b>2023-01-16</b> | <b>Wilke, Sara</b>                 |                 |                                |                |                |
|               |                   |                                    | Indemnity'23-01 | Council Indemnity & Mileage    | 238.55         | 238.55         |
|               |                   |                                    |                 | Total Computer Cheque:         |                | 87,431.63      |
|               |                   |                                    |                 |                                | Total EFT:     | 87,431.63      |
|               |                   |                                    |                 |                                | Grand Total:   | 298,106.55     |